



Street Hail Livery Permit Base Representation

Please visit our website for more information at: www.nyc.gov/tlc, or contact our Call Center at 718-391-5501.

This form should be used by an owner of a Street Hail Livery Permit (SHL Permit) to allow a Street Hail Livery Base (SHL Base) to which their permit is affiliated/attached to act on their behalf with the TLC pursuant to TLC Rule §59B-04.2. This means that the SHL Base will be able to perform business transactions relating to vehicle licensing and transfers with the TLC without the involvement of the SHL Permit Owner. Only the SHL Bases to which the SHL Permit is affiliated/attached may act as a representative. The SHL Permit Owner is still responsible for following all TLC rules. This form must be submitted via email at: SHLOperations@tlc.nyc.gov.

SHL Permit Owner

SHL Permit Owner Name: _____ SHL Permit Number: _____

SHL Permit Owner Address: _____

SHL Permit Owner's Phone: _____ S.S.N. / E.I.N.: _____

SHL Base

SHL Base Name: _____ SHL Base's License #: _____

Old SHL Base (Only fill this section out if you are changing SHL Bases)

Old SHL Base Name: _____ Old SHL Base's License #: _____

Remove SHL Base Representation

I do not want a SHL Base to act on my behalf for any business transactions with the TLC.

SHL Permit Owner Affirmation

I, _____, affirm that I designate the TLC licensed SHL Base mentioned above to act as my representative before the TLC
(Print name)

for the purpose of conducting business transactions related to licensing and transfers pursuant to TLC Rules. I understand that this designation will remain in effect until such time as I change this designation. I understand that if I want to change this designation I must notify the TLC in writing. I understand that I remain responsible for full compliance with all TLC Rules and that the designation of a SHL Base to act on my behalf does not in any way reduce or limit my responsibility. I further understand that the TLC is not a party to or involved in any agreement I sign with the designated SHL Base for the management of my SHL Permit and that I cannot rely on the TLC to assist with any disputes I have with the SHL Base.

I declare that the statements and information contained herein are to the best of my knowledge and belief, true and correct.

SHL Permit Owner Name (s): _____
(Print)

Principal Name: _____
(Print your name)

Title: _____
(Print your title)

SHL Permit Owner's or Principal's Signature

Date

SHL Base Name: _____
(Print)

Principal Name: _____
(Print your name)

Title: _____
(Print your title)

SHL Base Principal's Signature

Date



Notary Signature

Date

Note: This form must be notarized.