Taxi & Limousine Commission

AFFIRMATION TO REQUEST AN INTERNET PASSWORD

To better assist you, the New York City Taxi and Limousine Commission requires you to have a password in order for you to request an appointment to submit an Application or to request an Inspection Appointment. The TLC provides a secure process for requesting your appointments. If you would like to request a new password, change a current password or would like to be re-issued your current password you must fill out this form. Your password will either be mailed to you or you can pick up your password in person once it has been processed. All sections of the form MUST be completed and signed. You will not be able to request an appointment without a password.

To **obtain** this form, you can download it from our website at: www.nyc.gov/tlc OR you can pick it up in person at our Long Island City facility.

You can **submit** this form at our Licensing facility at:

New York City Taxi and Limousine Commission
Att: Business Unit
31-00 47th Avenue, 3rd Floor
Long Island City, NY 11101

OR

Contact us at our Call Center 718-391-5501

Please Note - Only an Owner, Partner, Principle or Shareholder listed on file with the TLC may complete and submit this form.

(All fields in this section must be filled-out completely for your application to be processed)

TLC License #: _____

Business Name: _____

Primary E-Mail: _____

Secondary E-Mail: _____

Phone: _____

TYPE OF REQUEST

Please check appropriate box to indicate the type of change you are applying for:

New Password (New entities ONLY) ☐ Change of current password ☐ Re-Issuance of current password ☐

AFFIRMATION

I, _____, affirm that I have examined and reviewed the information above, including any
(print name)

supplemental form(s) and/or document(s) and that these document(s) and/or statement(s) do not contain any untrue statement(s) nor are they missing any material information and/or fact(s). I also acknowledge and understand that any false statement(s) submitted is punishable under the law and may result in a denial of an application or the suspension or revocation of an existing license/permit. I attest that the password issued will be utilized only by the aforementioned licensee in accordance with the intended use by TLC and only those activities authorized by the TLC license that have been granted.

_____ _____
Signature Date