

**NEW YORK CITY TAXI AND LIMOUSINE COMMISSION
CITYWIDE JOB VACANCY NOTICE**

Civil Service Title:	Investigator	Level:	
Title Code:	31105	Work Location:	33 Beaver Street New York, NY 10004
Office Title:	Investigator	Salary:	\$34,977 - \$55,848 (New Hire) \$40,224 - \$55,848 (Incumbent)
Division/Work Unit:	Uniformed Services Bureau/ Prosecution Unit	No. of Positions:	1

JOB DESCRIPTION

The New York City Taxi and Limousine Commission (TLC) is the agency responsible for licensing and regulating New York City's yellow taxicabs, for-hire vehicles (community-based liveries and black cars), commuter vans, paratransit vehicles, and certain luxury limousines. The TLC licenses and regulates over 50,000 vehicles and approximately 100,000 drivers, performs safety and emissions inspections, and holds numerous hearings for violations of City and TLC rules and regulations, making it the most active taxi and limousine licensing regulatory agency in the United States.

The Prosecution Division of the Uniformed Services Bureau is responsible for the prosecution of all summonses issued by the TLC. The Prosecution Division includes the Court Unit which investigates and prosecutes over 30,000 administrative summonses annually, and the Consumer Complaint Unit which investigates and prosecutes complaints initiated by consumers including but not limited to passengers and licensees. Under the direct supervision of the Managing Attorney and Office Manager, the selected candidate will investigate consumer initiated cases and aid in case management.

PREFERRED SKILLS

Interested candidates should have a demonstrated commitment to public service, excellent written and verbal communication skills, effective problem-solving skills, and the ability to prioritize, manage time, and engage in multiple tasks in a fast-paced environment.

Although not required, the successful applicant will likely have experience in investigations

QUALIFICATION REQUIREMENTS

1. A four-year high school diploma or its educational equivalent and three years of satisfactory, full-time experience as an investigator evaluating credit worthiness, searching for assets, verifying information concerning education, experience, and other personal qualifications bearing upon character and fitness for employment; or performing investigations involving the research, compilation and/or location of evidence or information in order to build a case or uncover activities of a criminal, corrupt, unlawful or unethical nature; or
2. An associate degree or 60 semester credits from an accredited college and two years of satisfactory, full-time experience as described in "1" above; or
3. A baccalaureate degree from an accredited college; or
4. Education and/or experience equivalent to "1", "2" or "3" above.

New York City Residency Required

To apply please submit 2 copies of resume and 2 copies of cover letter to:
NYC Taxi and Limousine Commission
Carmen Rojas
Human Resources Department
33 Beaver Street - 22nd Floor
New York, New York 10004-2736

Post Date: November 9, 2012	Post Until: November 30, 2012	JVN: 156-2013-113500
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The NYC Taxi and Limousine Commission is an Equal Opportunity Employer