



Division of Labor Services

LESS THAN \$1,000,000 SUBCONTRACT CERTIFICATE INSTRUCTIONS

WHO MUST FILE A LESS THAN \$1,000,000 SUBCONTRACT CERTIFICATE

Industrial and Commercial Abatement Program (ICAP)

A subcontractor selected to perform construction work on an ICAP project with a proposed contract value of less than \$1,000,000.

HOW TO COMPLETE THE CERTIFICATE

Please provide the required contact information for your company. State the name of the contractor for whom you are providing the construction services.

If this is a City contract, please provide the name of the contracting Agency. The Project Identification Number (PIN) and the Contract Registration ID Number (CT#) can also be obtained from the Agency.

If this is an ICAP project, please provide the application number, as well as the block and lot number. This information can be obtained from the Developer or the Tenant.

Provide a description of the trade work you will perform on this project and the address where the work will be performed.

The signatory of this Certificate must be an official authorized to enter into a binding legal agreement. Only original signatures will be accepted.

FOR OFFICIAL USE ONLY: File No. _____

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