

NEW YORK CITY DEPARTMENT OF CORRECTION
CITYWIDE JOB VACANCY NOTICE

Civil Service Title: Certified IT Administrator (WAN)

Level: III

Title Code No.: 13642

Salary: *\$69,104 - \$97,723
**\$79,470 - \$97,723

Office Title: Senior Systems Administrator

Work Location: 60 Hudson Street
New York, NY. 10013

Division/Work Unit: Information Technology

Personnel Order #

Hours/Shift: Day Tour

Number of Positions: One

JOB DESCRIPTION

Under direction from the Deputy Director of Information Technology and other supervision, the Senior Systems Administrator will install, maintain, configure, and monitor systems hosted on approximately 150 servers in two Department of Correction Datacenters. The Senior Systems Administrator will be responsible for high availability and performance of critical software systems hosted in the NYC Department of Correction Datacenters. This work includes installing, configuring, patching, updating and monitoring the performance of Windows, Linux, and possibly OpenVMS servers. The work includes managing and monitoring the availability of core server side systems such as WebSphere, DB2, LDAP, DNS, Cognos, Remedy, OpManager, Whatsup, as well as software applications for video surveillance, incident tracking, storage management, backup, and redundancy. The work includes interfacing to Applications teams to set standards for the deployment of applications to the DOC Datacenters. The work includes supervising and mentoring Datacenter staff. The Senior Systems Administrator job requires periodic walking to and from sites, climbing and descending ladders and stairs, standing and stooping for extended periods of time, working in confined areas, communicating orally, climbing over various objects, driving vehicles to and from sites, periodically working nights and weekends, working an on call schedule that requires 24/7 access. Knowledge of server management required; certification in Windows and/or Linux systems administration preferred. Knowledge of core services such as DNS, LDAP, DHCP, required. Knowledge of WebSphere, DB2, Cognos, Remedy, OpManager preferred. Knowledge of video surveillance, IP telephony, preferred. A valid NYS Drivers License is required for this position.

QUALIFICATION REQUIREMENTS

Professional/vendor certification(s) in wide area network administration that is required for the position to be filled such as Linux Professional Institute (LPI) Intermediate Level Administration (LPIC2) or Linux Professional Institute (LPI) Senior Level administration (LPIC3) or Microsoft Certified Systems Administrator (MCSA) Windows 2000. In addition, all candidates must have the following:

1. A baccalaureate degree from an accredited college, and two years of satisfactory full-time (not classroom based) experience in wide area network planning, design, configuration, installation, troubleshooting, integration, performance monitoring, maintenance, enhancement, and security management; or
2. A four year high school diploma or its educational equivalent and six years of satisfactory full-time (not classroom based) information technology experience of which at least 2 years must have been as described in "1" above; or
3. A masters degree in computer science as a related field from an accredited college may substitute for one year of experience. However, all candidates must have at least one year of satisfactory (not classroom based) full-time information technology experience as described in "1" above.

Note

In addition to meeting the minimum qualification requirements: Incumbents may be required to update existing and/or obtain additional professional industry-standard certification(s) for current and future technical environment(s) in which they may be assigned to work, as determined by the employing agency.

Appointments are subject to Office of Management and Budget (OMB) approval.

TO APPLY, PLEASE SUBMIT RESUME TO:
NEW YORK CITY DEPARTMENT OF CORRECTION
RECRUITMENT AND CERTIFICATION SECTION

2 WASHINGTON STREET, 10TH FLOOR, NEW YORK, NEW YORK 10004

*Salary for new employee. **Salary for City employee with at least two years of service.

POST DATE: 11/29/2006	POST UNTIL: 12/13/2006	JVN: 072-07-041
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The City is an Equal Opportunity Employer

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