

Appendices

Appendix A: Remedial Education and Outreach Programs Descriptions

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A. Remedial Education Programs

1. Basic Skills Programs

Includes courses in reading, writing and mathematics that students are required to complete if they do not meet the university-wide minimum score on the Freshmen Skills Assessment Test (FSAT), or the minimum required scores for their college or program of study. There are three types of basic skills courses that can be taken within baccalaureate and associate programs at the senior and community colleges:

- Remedial – non-credit courses without college content
- Developmental – courses with some college content with credits only for the college content sections (e.g., 3 credit hour course is worth only 2 credits)
- Compensatory – for-credit collegiate courses with extended hours that are non-credit (e.g., class is a five hour course but only worth 3 credits)

FTE for basic skills programs is based on the “credits” and hours associated with remedial and developmental courses and the hours associated with compensatory courses (30 credit hours = 1 FTE). However, FTE for the developmental and compensatory courses is based only on the remedial non-credit sections of these courses. In addition, FTE calculated for all basic skills courses includes some non-credit courses that are not remedial in nature that could not be broken out in the information systems in the restricted timeframe of this project (e.g., freshmen orientation, speed reading, college study skills and courses that students are required to take without credit due to higher academic standards at some colleges and for certain degree programs). However, these courses represent only 6% of all basic skills courses.

2. English as a Second Language (ESL)

Non-credit instruction in English for students whose primary language is not English. ESL courses prepare students for college level work conducted in English and are taken by matriculated students. ESL courses can also be taken within baccalaureate and associates programs at the senior and community colleges. FTE is calculated based on course “credits” and hours.

3. Immersion Programs

There are two types of immersion programs offered at CUNY:

- Language Immersion Program – Intensive English language instruction to newly accepted students with limited English language proficiency prior to enrollment in degree programs. These courses that began in the summer of 1996 are 8-10 weeks in length for approximately 3 hours/week, and are offered year-round. FTE is calculated based on course hours (450 hours = 1 FTE).
- Pre-freshmen Program (part of Freshmen Year Program) – Voluntary program to take basic skills courses free of charge the summer before freshmen year begins. Since this program is short in duration, only headcount is captured. This
- program is separately funded by the state.

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4. Continuing Education Programs

The Division of Adult & Continuing Education provides coordination, program development and oversight for many adult basic educational programs, including:

- Basic Skills Courses
- English as a Second Language
- English Language Institutes (ELI) – Hunter College and the College of Staten Island have ELI that offer ESL courses

We were not able to divide the expenditures from continuing education between these categories, but we understand that a majority of the courses provided are in ESL. FTE is calculated based on course hours (450 hours = 1 FTE).

5. SEEK/CD Programs

Two special CUNY programs for students who need academic and financial support in order to compete successfully in college. Search for Education, Elevation and Knowledge (SEEK) is available at CUNY's senior colleges and College Discovery (CD) is available at the community colleges. These programs provide concentrated and specialized counseling, tutorial services and a financial aid payment for book expenses. The programs are specifically funded by the state. Students can retain their status as SEEK/CD program participants after removing their basic skills deficiencies.

Our report captures expenditures for counseling and tutoring related to remedial SEEK/CD students (calculated based on non-credit course FTE). This FTE number is used only to break out these expenditures and is not included in total FTE since they are already included in basic skills and ESL FTEs.

6. Other Programs for CUNY Students

Through our review of programs at the Research Foundation (see below under Outreach Programs), we discovered a few other programs for CUNY students related to remedial education that we have included in our definition of remedial education:

- Vatea/Formula Funds – A program for CUNY students funded by the New York State Departments of Education and Employment for tutoring and counseling in basic skills and job preparation.
- Vatea Postsecondary – A program for CUNY students funded by New York State Departments of Education and Employment for ESL tutoring and job counseling.
- Student Support Services Program – A program for disadvantaged CUNY students funded by the US Department of Education for ESL tutoring and counseling.

Enrollment and expenditure data was collected from the colleges and Research Foundation, respectively.

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B. Outreach Programs

1. Work Preparation

Programs that include job-related literacy training, basic skills education, counseling and placement services for adults, high school students and young adults not attending high school. These programs are often geared toward dislocated workers and non-English speaking groups who have certain obstacles to overcome in order to enter the job market. This category does not include any vocational training programs.

- BEGIN
- EDGE
- Highbridge School-to-Work Opportunities
- SUNY Educational Opportunity Center

2. Adult Education

Programs that offer ESL, GED preparation and basic skills instruction in reading, writing and math to adults. These programs are not specifically geared toward either matriculation, or job preparation. The majority of these programs fall within the Continuing Education department, but are not considered part of the standard Continuing Education course offerings.

- Adult Literacy Center
- Adult Learning Program
- New York City Literacy Initiative

3. Public School Collaborations

Programs that involve one of three types of outreach: 1) motivational programs that involve some combination of basic skills tutoring, counseling, and cultural enrichment for disadvantaged students in danger of not completing secondary education and continuing on to higher education; 2) programs that offer either after-school or summer tutoring in reading, writing and arithmetic for public school children in need of basic skills training; and 3) teacher training in either basic skills knowledge for teachers in science, technology, reading, writing and arithmetic, or training on how to best teach students in need of basic skills instruction and achieve standard literacy rates in their classrooms. Only Public School collaborations that include a basic skills component have been included within Remedial or Outreach programs.

- Liberty Partnership
- Upward Bound
- Talent Search Program