

## DEPARTMENT OF CULTURAL AFFAIRS

Indicator name: Operating support payments made to Cultural Institutions Group by the 5th day of each month  
Description: Percent of operating support payments made by the fifth business day of each month after receiving a correct payment requisition. The Cultural Institutions Group is comprised of 33 City-owned institutions.  
Source: "Batch Ledger" Excel spreadsheet maintained by the Department of Cultural Affairs (DCLA).

Indicator name: Average days to issue initial Cultural Development Fund payments after complying with all City requirements  
Description: Average days to issue a grantee organization its initial Cultural Development Fund payment following the organization's satisfactory compliance with the City's grant procedures and requirements, including compliance with Local Law 34 of 2007, which requires disclosures from principal officers, owners and senior managers of groups receiving DCLA funds; current registration with New York State's Charities Bureau; and other requisites.  
Source: Grants Management Tracking System.

Indicator name: Average days to issue program grant final payments  
Description: Average number of business days to issue payments to grantee organizations following receipt of complete and satisfactory payment request form.  
Source: Grants Management Tracking System.

Indicator name: Value of contributed Materials for the Arts (MFTA) materials and equipment (\$ millions)  
Description: Estimated dollar value of reusable material and equipment donated to the MFTA Program.  
Source: Database files maintained by MFTA.

Indicator name: MFTA donors  
Description: Number of individuals and businesses that donated reusable materials to the MFTA Program.  
Source: Database files maintained by MFTA.

Indicator name: MFTA transactions  
Description: The number of times MFTA recipients - not-for-profit organizations, public schools and City agencies - have accessed donations of free materials, either through a visit to the warehouse or by directly picking up an item(s) from a donor.  
Source: Database files maintained by MFTA.

Indicator name: Number of schools served by MFTA  
Description: Number of public schools provided free materials and equipment through the MFTA Program.  
Source: Database files maintained by MFTA.

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Indicator name:	New capital projects initiated (%)
Description:	Percent of all capital projects sent to the managing agency for which a full scope of work has been received and capital eligibility verified.
Source:	Database files maintained by Capital Projects Unit.
Indicator name:	Number of events listed on NYCulture Calendar
Description:	The total number of events listed on NYCulture Calendar.
Source:	External files maintained by DCLA.
Indicator name:	Total visitors to Cultural Institutions Group
Description:	The total number of visitors (onsite attendance) at the 33 organizations that comprise the Cultural Institutions Group. Attendance is reported to DCLA by each funded organization.
Source:	Cultural Institutions Unit.
Indicator name:	- Percentage of visitors using free admission and/or tickets
Description:	Of the total number of visitors to the 33 City-owned cultural institutions, the percentage utilizing free admission hours/tickets. .
Source:	Cultural Institutions Unit.