

MEMO

To: Interested Tech Hire Partners
From: Mayor's Office of Workforce Development, City of New York
Date: December 18, 2015 (amended January 8, 2015)
Re: **H-1B TechHire Partnership Grants Opportunity**

In March 2015, President Obama announced the launch of the administration's TechHire initiative, and in parallel, committed \$100 million to expanding accelerated tech trainings across the country. Last month, the U.S. Department of Labor released the application and guidelines for the \$100 million in H-1B funds, including at least \$50 million dedicated to supporting young Americans, aged 17-29, with barriers to employment.

New York City has long been a national leader in technology workforce development and is well positioned to leverage these federal investments to accelerate and expand opportunities for all New Yorkers. With dozens of providers, partners, and potential opportunities, we expect a diversity of applications and ideas to emerge.

As stipulated in the grant, the Workforce Development Board will represent the City's workforce investment system for New York City-based applications, one of three key partners required for all submissions.

To facilitate this process and ensure highest quality outcomes for the City, we have put forth the following guidelines for all New York City-based applications. In order to be considered for official support from the Workforce Development Board, we request that you submit a pre-proposal with the following information for consideration by **Friday, January 22, 2016**.

We thank you for your commitment to this work and look forward to reviewing your proposal. We will return to you a decision on partnership by **January 29, 2016**.

H-1B TECHHIRE PARTNERSHIP GRANT PRE-PROPOSAL

- I. **Deadline:** Please submit the below to cneale@wkdev.nyc.gov by **5pm EST on Friday, January 22, 2016**.
- II. **Contact:** Chris Neale, Mayor's Office of Workforce Development, cneale@wkdev.nyc.gov
- III. **Overview:** For details on the grant application and submission guidelines, see the Fact Sheet here: <http://www.dol.gov/sec/media/reports/H-1BTechHireFactSheet.pdf>, and full TechHire grant opportunity here: <https://www.doleta.gov/grants/pdf/FOA-ETA-16-01.pdf>.
All pre-proposals must adhere to the requirements outlined in the USDOL grant request.
- IV. **Pre-proposal content:** All submissions must adequately address the attached sections (two required, one optional).
Our key criteria for evaluating submissions include:
 - Demonstrated labor market demand for the target occupations
 - Quality and feasibility of training plan
 - Demonstrated experience offering tech training that leads to relevant job placements
 - Demonstrated experience working directly with employers to place customers in tech jobs
 - Demonstrated experience engaging employers in developing training curriculum
 - Feasibility, quality, and cost effectiveness of outcomes