

**NEW YORK CITY WORKFORCE INVESTMENT BOARD
WORKFORCE POLICY COMMITTEE**

Meeting of July 20, 2006

**At the New York City Department of Small Business Services
110 William Street, 7th Floor
New York, NY**

Minutes

Committee Members Present:

Charles Callahan	William Janowitz	John Mogulescu
Rocco Damato	Mark Leff	Sara Spatz
Colvin Grannum	Joseph McDermott	

Also Present:

Susan Arroyo	Charles Houston	Michael Rodriguez
Rebecca Brown	Angie Kamath	Marilyn Shea
Chris Cesarani	Moses Magali	Mia Simon
Janet Clemetson	David Margalit	Michelle Van Noy
Brian Egan	Omer Mohammed	Florence Wong
Katy Gaul	Karen Papandrea	Scott Zucker

Rocco Damato, Committee Chair, called the meeting to order.

Approval of Minutes

The minutes of the May 4, 2006 Workforce Policy Committee were approved.

New Occupational Training Certificate Standard

Katy Gaul, Executive Director of Workforce1 Training at the Department of Small Business Services (SBS), reported that pursuant to guidance from the U.S. Department of Labor and the New York State Department of Labor, local areas must define new “certificate outcomes” for Adults and Dislocated Workers who receive training services under the Workforce Investment Act. Ms. Gaul and Assistant Commissioner Jean Seltzer presented a resolution to accept certificates of attainment of technical or occupational skills, which are issued by schools that are licensed by the New York State Education Department of Proprietary Schools or are institutions of higher learning under the Higher Education Act or are schools that use a professional, industry or recognized curriculum that has a valid and reliable assessment of an individual's knowledge, skills and abilities in the occupation for which technical or occupational training is provided, as having satisfied the new certificate outcome. The Committee approved the resolution.

Operator Consortium and NYS Department of Labor Division of Employment Services (ES)-WIA Integration Update

Susan Arroyo, Workforce Investment Board (WIB) Manager of Workforce Policy, updated the Committee on efforts to integrate Wagner-Peyser and Workforce Investment Act (WIA) Title 1-B customers and services at the Workforce1 Career Centers and affiliated ES offices. She reported that an Operator Consortium workgroup, comprised of senior staff from ES, SBS and the City University of New York (CUNY), was planning for the functional integration of services as mandated by the State Department of Labor's Technical Advisory #06-4 and noted that the

cross-agency workgroup had made progress on planning and implementing the first phase of functional alignment, which focuses on the core services customers receive when they first come to a Workforce1 Center.

Ms. Arroyo reported that the WIB is preparing a Functional Alignment Plan, an addendum to NYC's Three-Year Local Plan, which will be submitted in draft form to the New York State Department of Labor and released for public comment on August 14, 2006.

Training Related Placements

Katy Gaul provided an update on SBS's progress toward assessing the training relatedness of placements as one measure of training provider performance. She presented an example of an approach using the Standard Occupational Classification (SOC) codes that would generate information to evaluate the effectiveness of training.

In the discussion following the presentation, some Committee members cautioned against placing too much emphasis on training related placements as a performance measure. Several members emphasized the need for performance evaluation criteria that balance training relatedness with pre-training assessment and other factors such as customer satisfaction or unexpected changes in local company or industry hiring needs.

Ms. Gaul reported that SBS staff continues to develop means of measuring the return on training investments. She noted that she would update the Committee again at a future meeting.

Conclusion

Following the business described above, the meeting was adjourned.