

**NEW YORK CITY WORKFORCE INVESTMENT BOARD  
WORKFORCE POLICY COMMITTEE**

**Meeting of March 2, 2006**

**At the New York City Department of Small Business Services  
110 William Street, 7<sup>th</sup> Floor  
New York, NY**

**Minutes**

**Committee Members Present:**

Robert Battista	John Harloff
Richard Boyle	William Janowitz
Charles Callahan	Joseph McDermott
Rocco Damato	John Mogulescu

**Also Present:**

Susan Arroyo	David Margalit
Dan Barasch	Jean Seltzer
Brian Egan	Marilyn Shea
Katy Gaul	Mia Simon
Angie Kamath	Florence Wong

Rocco Damato, Committee Chair, called the meeting to order.

**Approval of Minutes**

The minutes of the October 18, 2005 Training Committee meeting and September 30, 2005 One-Stop Committee meeting and were approved.

**Operator Consortium and ES-WIA Integration Update**

Marilyn Shea, Executive Director of the New York City Workforce Investment Board (WIB), and John Harloff, Regional Administrator at the New York State Department of Labor's Division of Employment Services (ES), updated the Committee on efforts to integrate Wagner-Peyser and Workforce Investment Act (WIA) Title 1-B customers and services at the three Workforce1 Career Centers – the Bronx, Queens, and Upper Manhattan – where those program staff are co-located. On behalf of the WIB, Ms. Shea had convened senior staff from ES and the Department of Small Business Services (SBS) for two working sessions, facilitated by Greg Newton, to identify the goals of service integration and to plan next steps toward realizing integration at the three Career Centers.

Ms. Shea reported that the three principals of the New York City Operator Consortium, representing ES, SBS and the City University of New York, met on January 31<sup>st</sup> and expressed their support of the WIA-ES service integration initiative. Additionally, it was decided at that meeting that the Operator Consortium would develop standard policies and procedures for the Workforce1 Career Centers and would more actively oversee Career Center operations. Ms. Shea reported that the WIB was working on engaging a process consultant to assist the Consortium in this endeavor.

### **Recommendations for Improving Services for Individuals with Disabilities**

Committee member Bill Janowitz, representing the New York State Department of Education's Office of Vocational and Educational Services for Individuals with Disabilities (VESID), presented recommendations for better serving customers with disabilities at the Workforce1 Career Centers. The proposed service enhancements, developed by a VESID-Workforce1 Workgroup, included VESID-WIA cost-sharing for co-enrolled customers receiving Individual Training Accounts, an increased VESID staff presence at Workforce1 Career Centers, and improved technology integration between VESID and WIA information systems. There was consensus among the Committee members in support of the recommendations. It was decided that the recommendations would be delivered to the Operator Consortium for implementation.

### **SBS Workforce Development Strategy Presentation**

David Margalit, Deputy Commissioner for Workforce Development at the Department of Small Business Services (SBS), presented a high-level overview of the Workforce Development division's 2006 strategy for delivering WIA services to jobseekers and businesses. Mr. Margalit highlighted the development of two distinct brands: Workforce1 and NYC Business Solutions for jobseekers business customers, respectively. He reported that Workforce1 Career Center job placements had increased over seven consecutive quarters and that the Centers were poised to place 15,000 customers in 2006 because of marked enhancements to operations and technology.

### **Conclusion**

Following the business described above, the meeting was adjourned.