



NEW YORK CITY HOUSING AUTHORITY
90 CHURCH STREET • NEW YORK, NY 10007

TEL: (212) 306-3000 • <http://nyc.gov/nycha>

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March 01, 2012

Re: Development Parking Lots - Annual Permits

Dear Parking Permit Customer:

On April 30, 2012, your parking permit will expire. For your convenience, we have attached a completed "Parking Application" based upon the information we have available on file for your record. If you would like to renew your parking permit for the period from May 2012 through April 2013, please complete the following steps:

- Please review all information listed on the attached application and correct or update any Information in the appropriate fields provided.
- Attach copies of the vehicle registration (For NYCHA residents: the vehicle must be registered to your development address in order to qualify for the reduced resident fee. If the vehicle is not registered to your current address, you will have to pay the non-resident fee).
- Attach a copy of either New York City or New York State Parking Permit for Persons with Disabilities, if applicable
- Attach a Money Order or a Bank Certified Check for the applicable fee (no personal checks).
- **All fees for non-reserved and reserved parking are due in full with this application.**
- Please sign and date the application

Please mail your signed application, along with all the above and your full payment to the following address:

NYCHA Parking Permit Control

P.O. Box 3775

New York, NY 10008

To ensure that you receive your permit on time, your application must be postmarked on or before April 02, 2012.

Please note that incomplete parking permit applications, or partial payments, or applications which have the incorrect payment amount or have unresolved outstanding fees from the prior year, will not be processed and will be returned.

If you have any questions, please visit the NYCHA website at www.nyc.gov/nychaparking or you can e-mail us at Parking.Admin@nychanyc.gov or you may call 212-306-4322 during regular business hours.

Sincerely,

Parking Administrator