# Monthly Rent Statement

**Utility Fees**
The charges and payments for the usage of heavy duty appliances (i.e., air conditioners, freezers, dishwashers, washing machines).

**Parking Fees**
The charges and payments for the annual parking sticker and/or the monthly parking fee.

**Sales & Services**
The charges or payments for damages caused by residents beyond normal wear and tear.

**Legal & Other Charges**
The charges or payments for any fees associated with court actions and other miscellaneous items.

**Development**
Development's name and return address.

**Retroactive Charges**
The charges, credits or payments for any prior period rent adjustments.

**Message Box**
Monthly message from the New York City Housing Authority.

NEW YORK CITY HOUSING AUTHORITY
**MARKHAM GARDENS**
90 Church Street - 6th Floor
New York, NY 10007

**Address**
Resident's name and address.

TO: JOHN DOE
123 East 9th Street, 2A
Staten Island, NY 10310

NEW YORK CITY HOUSING AUTHORITY

**YOUR ACCOUNT NUMBER**

**MONTHLY BILLING STATEMENT**
**for: November, 2006**

Payments received after 10/20/06 will be included in next month's statement.

**Amount Due**
This is the amount owed at the end of the billing cycle.

**Description**
This column identifies the charges, credits or payments that were made to your account during the billing period.

ACCOUNT ACTIVITY
for 9/20/06-10/20/06 plus 11/1/06 charges

| Date | Description | Rent | Utility Fees | Parking Fees | Retro-active Charges | Sales & Services | Legal & Other Charges | Security Deposit | Amount Due |
|---|---|---|---|---|---|---|---|---|---|
| 9/20/06 | Opening Balance | | | | | | | | 0 |
| 10/1/06 | Oct. Charges Posted | $400.00 | $4.60 | $16.00 | | | | | $420.60 |
| 10/5/06 | Mailed Payment | ($400.00) | ($4.60) | ($16.00) | | | | | ($420.60) |
| 11/1/06 | Nov. Rent Posted | $400.00 | | | | | | | $400.00 |
| 11/1/06 | Washing Machine Fee | | $4.60 | | | | | | $4.60 |
| 11/1/06 | Parking Fee | | | $16.00 | | | | | $16.00 |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| | | | | | | | | | |
| Total Amt Due | | $400.00 | $4.60 | $16.00 | | | | | $420.60 |

**Rent**
Monthly rent charge for the resident's apartment and payments applied to the rent.

**Date**
Date of transaction

**Amount In Parenthesis**
The amount in parenthesis represents payments made or credits on the resident's account.

**Security Deposit**
Reflects the amount of security deposit owed and any payments made.

"Please mail your payment with the tear off stub below in the enclosed envelope. Do not send correspondence with your payment."

**Date Due**
This is the payment due date. This will always be the first day of the month.

**NEW YORK CITY HOUSING AUTHORITY**
**MARKHAM GARDENS**
-REMITTANCE SLIP-

**Total Due**
This is the amount owed to the New York City Housing Authority.

| YOUR ACCOUNT NUMBER | DATE DUE | TOTAL DUE | MINIMUM DUE |
|---|---|---|---|
| WRITE THIS NUMBER ON YOUR CHECK OR M/O | 11/1/06 | $420.60 | $420.60 |

INDICATE AMOUNT ENCLOSED: 420 60

TO: NEW YORK CITY HOUSING AUTHORITY
Lock Box Unit
P.O. Box 2419
Omaha, NE 68103-2419

**Remittance Address**
Address where resident's payment is mailed.

**Payment Amount**
This is the amount of the resident's payment.

**Minimum Due**
This is the amount that the resident is required to pay by the due date.