

Manhattan Community Board 4
(All Fields Must Be Completed)

Liquor License Stipulations Application

CORPORATION NAME <i>Manhattan Center Studios, Inc.</i>		DOING BUSINESS AS (DBA) <i>Manhattan Center</i>		
STREET ADDRESS <i>311 West 34th Street</i>		CROSS STREETS <i>34th Str. / 8th Ave.</i>	ZIP CODE <i>10001</i>	
President OWNER <small>(Attach a list of all the people that will be associated/listed with the license)</small>	NAME: <i>Marcus Karr</i>	ATTORNEY/ REPRESENTATIVE	NAME: <i>Peter Ross</i>	
	PHONE: <i>212-279-7740; ext. 215</i>		PHONE: <i>212-279-7740; ext. 300</i>	
	EMAIL: <i>mk@mestudios.com</i>		EMAIL: <i>pross@mestudios.com</i>	
Director of Events MANAGER	NAME: <i>Tony Cimmino</i>	LANDLORD	NAME: <i>HISA-UWC</i>	
	PHONE: <i>212-279-7740; ext. 220</i>		PHONE: <i>212-779-4980</i>	
	EMAIL: <i>tcimmino@mestudios.com</i>		EMAIL: <i>kallen@unification.org</i>	
APPLICATION TYPE (Check One) <i>n/a - corporate change</i>				
<input type="radio"/> New	Has applicant owned or managed a similar business?		YES	NO
	What is/was the name and address of establishment?			
	What were the dates applicant was involved with this former premise?			
<input type="radio"/> Transfer	What is the prior license # and expiration date?			
	Is applicant making any alterations or operational changes?		YES	NO
	If alterations or operational changes are being made, please describe/list all changes.			
<input type="radio"/> Alteration	What is the current license # and expiration date?			
	Please list/describe the nature of all the changes and attach the plans.			
METHOD OF OPERATION				
TYPE OF ALCOHOL	<input checked="" type="checkbox"/> Liquor/Wine/Beer <input type="checkbox"/> Beer <input type="checkbox"/> Wine & Beer			
ESTABLISHMENT TYPE	<input type="checkbox"/> Restaurant <input type="checkbox"/> Cabaret <input type="checkbox"/> Night Club <input type="checkbox"/> Hotel <input type="checkbox"/> Bar/Tavern <input type="checkbox"/> Catering Establishment <input type="checkbox"/> Adult Entertainment <input type="checkbox"/> Wine Bar <input type="checkbox"/> Dance Club <input type="checkbox"/> Sports Bar <input type="checkbox"/> Club (Fraternal Organization - Members Only)			
Has applicant/owner filed with the SLA? If yes, when? If no, when do you plan to file?		<input checked="" type="radio"/> YES	<input type="radio"/> NO	
Is the 500 Foot Rule applicable? If yes, please attach a diagram of the On-Premise liquor license establishments within a 500 ft. radius of your establishment and the Public Interest Statement.		<input checked="" type="radio"/> YES	<input type="radio"/> NO	<i>see Exhibit A.</i>
Is the 200 Foot Rule applicable? If yes, please attach a diagram of the schools and houses of worship that trigger the rule.		<input type="radio"/> YES	<input checked="" type="radio"/> NO	
Has applicant/owner(s) read MCB4 Policy Regarding Concentration and Location of Alcoholic-Serving Establishments?		<input checked="" type="radio"/> YES	<input type="radio"/> NO	

OPERATIONAL DETAILS (*Closing time will be when establishment is vacated of all patrons)

		MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY	SATURDAY	SUNDAY
HOURS* (Indoor Only)	Operation	See cover letter - hours of operation are						
	Kitchen	determined by event schedule and						
	Music	applicable law.						
If you plan to have music, what type(s)? (Circle all that apply)		BACKGROUND	LIVE MUSIC	DJ	JUKE BOX	KARAOKE		

OCCUPANCY

	Capacity (Certificate of Occupancy)	Maximum # of Persons You Anticipate Occupying Premises (Including Employees)	Number of Tables	Number of Seats	Number of Service Only Bars	Number of Stand-Up Bars	Number of Seats at Stand-Up Bar
INSIDE	see Exhibit B → event specific ←						
OUTSIDE (Other than sidewalk café)	n/a						
SIDEWALK CAFÉ	n/a						

How many floors are there? What is the capacity for each floor?
see Exhibit B

How frequently will the owner(s) be at the establishment?
management at every event.

Will you be applying or intending to apply for a cabaret license with DCA? If yes, will there be dancing?
YES NO

Will applicant have bottle or table service for beverage alcohol?
 YES NO event specific

Will you be hosting private, promotional or corporate events?
 YES NO

Will outside promoters be used on a regular basis? If yes please describe.
 YES NO occasional use.

Will you have a security plan? If, yes please attach.
 YES NO see Exhibit C

Will security plan be implemented?
 YES NO

Will State certified security personnel be used?
 YES NO

Will New York Nightlife Association and NYPD Best Practices be followed?
 YES NO

Will applicant be using delivery bicycles? If yes, how many?
YES NO

Will delivery bicycles be clearly marked with the name of the restaurant and will staff wear attire clearly noting name as described by NYC Law?
YES NO

Where will delivery bicycles be stored during the day when not in use?
n/a

LOCATION & ZONING			
Is this a Special District? If yes, is it Clinton, West Chelsea or Hudson Yards?	<input checked="" type="radio"/> YES	NO	Hudson Yards
Does the building have a Certificate of Occupancy ("C of O") or a letter of no objection?	<input checked="" type="radio"/> YES	NO	see Exhibit B ^(B)
Is a Public Assembly permit required?	<input checked="" type="radio"/> YES	NO	
Are your plans filed with DOB?	<input checked="" type="radio"/> YES	NO	

Community Notification/Relations			
NOTIFICATION: List all block associations; tenant associations, co-op boards or condo boards of residential buildings; and community groups that applicant has notified regarding its application. For each please list both the organization and individual you contacted	# 1	See attached Exhibit D. (D)	
	# 2		
	# 3		
	# 4		
	# 5		
Please provide dates when applicant met with the groups listed above.	n/a		
Who was your contact person at each group you met with?	n/a		
When did applicant post the notice that was provided?	August 24, 2015		
Where did applicant post the notice that was provided?	main / front window case		
Will applicant provide owner cell phone number to neighbors and respond to complaints that arise? Please provide number in space provided.	<input checked="" type="radio"/> YES	NO	212-279-7740; 311 ext.
Will applicant inform the Community Board office of its job openings and/or provide a hyperlink to applicants jobs webpage?	YES	<input checked="" type="radio"/> NO	

BUILDING DESIGN

State the name and type of business previously located in the space.	n/a		
Has a liquor-licensed establishment previously occupied this space at any time? If yes, please provide the name of the business.	YES	NO	n/a
Do you plan any changes to the existing façade? If yes, please describe.	YES	<input checked="" type="radio"/> NO	
Will applicant have a vestibule within the establishment?	<input checked="" type="radio"/> YES	NO	
Will applicant use a storm enclosure?	YES	<input checked="" type="radio"/> NO	
Will applicant not place any items or obstructions on the sidewalk, for example, sandwich boards, sidewalk signs, freestanding menus and plants, as per the law?	<input checked="" type="radio"/> YES	NO	except as may be permitted by NYC agencies.
Will applicant comply with the NYC noise code?	<input checked="" type="radio"/> YES	NO	
Will the establishment have any of the following: (circle all that apply)	FRENCH DOORS	<input checked="" type="radio"/> GARAGE DOORS	WINDOWS THAT CAN BE OPENED
Will applicant close all windows, French doors, <u>garage doors</u> when any music or amplified sound (including televisions) is played inside the establishment?	<input checked="" type="radio"/> YES	NO	
Will applicant close all windows, French doors, <u>garage doors</u> by 11 PM Friday and Saturday and 10 PM on all other days even if no music or amplified sound is played inside the establishment?	<input checked="" type="radio"/> YES	NO	
Has applicant obtained an acoustical report from a certified sound engineer to assess potential noise disturbance to the neighboring residents and buildings?	<input checked="" type="radio"/> YES	NO	
Will applicant follow the recommendations of a certified sound engineer to mitigate potential noise disturbance to the neighboring residents and buildings, including placing speakers on the floor of the establishment?	<input checked="" type="radio"/> YES	NO	
Will the kitchen exhaust system extend to the roof? n/a	YES	NO	no on-site kitchen
Will the establishment have an illuminated sign?	<input checked="" type="radio"/> YES	NO	existing marquee
Will the establishment have a canopy extending over the sidewalk?	<input checked="" type="radio"/> YES	NO	(same)
Where will the air conditioner be located? What type is it?	Chill Water System (basement)		
When was the air conditioner installed?	1997		

OUTDOOR ITEMS - OTHER THEN SIDEWALK CAFÉ		
Has the applicant/owner(s) read MCB 4 Rear Yard Rooftop Policy?	YES	NO
Will applicant use any outdoor spaces: rooftop, rear yard, patio, porch, balcony, pavilion, tents, deck or gazebo? If yes, which one(s)?	YES	NO
Are the floorplans for the outdoor space(s) included?	YES	NO
Will applicant close and vacate the outdoor space(s) by 11PM on Friday & Saturday and 10 PM on all other days?	YES	NO
Will the service and consumption of alcohol in any outdoor space only be via seated food service?	YES	NO
Will applicant not allow standing space for patrons to drink or smoke in any outdoor space(s)?	YES	NO
Will there be no amplified music, as per the law?	YES	NO
If amplified sound is played inside the establishment, will windows and doors be closed?	YES	NO
Will applicant agree to post signs outside asking customers to respect the neighbors'?	YES	NO
Will applicant agree to train staff to encourage a peaceful environment?	YES	NO
Will applicant provide effective sound control (landscaping enclosure, soundproofing tenants apartments)	YES	NO
Will there be a lighting plan that allows safe usage of the outdoor space without disrupting neighbors?	YES	NO

OUTDOOR ITEMS – SIDEWALK CAFÉ

n/a

Has the applicant/owner(s) read MCB4 Sidewalk Café Policy?	YES	NO	
Will applicant be applying for a sidewalk café now or in the future?	YES	NO	
Is applicant in this application seeking to include a sidewalk café in its liquor license?	YES	NO	
If yes, has applicant submitted an application and plans to NYC Dept. of Consumer Affairs? Please attach application and plans.	YES	NO	
Will applicant close and vacate the sidewalk café by 11 PM on Friday & Saturday and 10 PM on all other days?	YES	NO	
Will applicant be serving alcohol in the sidewalk café? If so, will you have waiter service?	YES	NO	
Will the café have a 3 ft. wide serving aisle running the entire length of the sidewalk café?	YES	NO	
Will applicant mark the perimeter of the café on the sidewalk?	YES	NO	
Will the service and consumption of alcohol in the sidewalk café only be via seated food service?	YES	NO	
Will the sidewalk café not provide standing space for drinking or smoking?	YES	NO	
Will applicant use any portable natural gas heaters? If so, do you have the requisite approvals from DOB & the Fire Department?	YES	NO	
Will applicant have a lighting plan that will allow safe usage of the outdoor space without disrupting neighbors?	YES	NO	
Will all furniture, plants and barricades be stored inside between the evening closing hours and the morning opening hours?	YES	NO	
Will all furniture be stored inside between December 21 st and March 21 st , and any other day when it rains or snows?	YES	NO	
Will applicant use umbrellas?	YES	NO	
If construction or construction protection has reduced the sidewalk width, will applicant always maintain an 8 foot clear path of sidewalk between the perimeter of the café and the closes obstruction including construction barricades?	YES	NO	

ADDITIONAL STIPULATIONS: (Office Use Only)

To the extent any additional stipulation on pages 7 and 8 of this application conflicts with any response on pages 1 – 6 of this application, the stipulations on pages 7 and 8 control.

ADDITIONAL STIPULATIONS: (Office Use Only), *Continued*

To the extent any additional stipulation on pages 7 and 8 of this application conflicts with any response on pages 1 – 6 of this application, the stipulations on pages 7 and 8 control.

Manhattan Community Board 4 (MCB4) recommends:

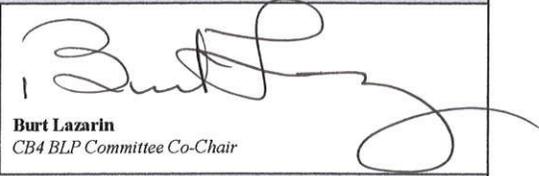
Denial unless all stipulations agreed to by applicant/owner are part of the method of operation

Denial Approval

CB4 REPRESENTATIVES

Nelly Gonzalez
CB4 Assistant District Manager


Frank Holozubiec
CB4 BLP Committee Co-Chair


Burt Lazarin
CB4 BLP Committee Co-Chair

APPLICANT AGREEMENT WITH THE COMMUNITY

Applicant agrees to these stipulations as the basis for the community support of this application and acknowledges that all of these stipulations are essential prerequisites to the MCB4 recommendation regarding this application. Applicant agrees to have these stipulations incorporated in the method of operation of its liquor license. The stipulations in this application constitute the entire agreement between MCB4 and applicant and may only be altered in writing signed by MCB4 and applicant. These stipulations supersede any oral statements or representations in connection with this application.

SIGN HERE



Maslow Kant

PRINT NAME OF APPLICANT



SIGNATURE OF APPLICANT

08-25-'15

DATE

9/8/15



MANHATTAN CENTER
MEDIA · ENTERTAINMENT

August 25, 2015

Via Personal Delivery

Ms. Nelly Gonzalez
Community Board No. 4
330 West 42nd Street (26th floor)
New York, NY 10036

Re: Application for Corporate Change: On Premises Liquor License #1103659:
Liquor License Stipulations Application and Accompanying Materials

Dear Ms. Gonzalez:

On behalf of Manhattan Center Studios, Inc., the licensee of the above referenced license, I am responding to your letter of August 18. In this regard, I am enclosing the duly completed **Liquor License Stipulations Application** (to be formally signed at the related and scheduled hearing on September 8), along with referenced exhibits. Of the additional documents you had specifically requested that are immediately relevant I have enclosed: floorplans; a diagram and accompanying legend of establishments that we believe may trigger the 500-foot rule; and photos of our building's exterior.

In submitting this information I want to clarify for the Board that our company operates two public venues, the Hammerstein Ballroom and the Grand Ballroom. While both ballrooms occupy most of the nine floors that comprise the Manhattan Center, our affiliate company (Manhattan Center Productions) operates two recording studios (on the fourth and seventh floors) and one television studio (6th floor) with related production space (ninth floor). Our venues are used for purposes relating to our primary liquor license (referenced above) only when scheduled by clients. This is why our venues do not fall readily into any of the defined categories identified in the **Establishment Type** on the

first page of the Application.

The uses of both ballrooms by our contracted clients are for both public and private uses, not all of which may involve the sale of liquor. As referenced in the **Application**, the specific and lawful hours of operation and uses are determined by our clients' events' schedules. We do not operate fixed bars but roll out temporary bars that are located as we deem appropriate given the specific nature of each event. We do not have on-site catering and any catering requested by clients is provided by one of our preferred and fully licensed catering companies.

I trust that this further information, in addition to what we have provided in the **Application**, along with its referenced exhibits and related documents as referenced above, may provide the Board with all the information that it may need to approve our **Application for Corporate Change** before the NYSLA. But should you require any further information, or have any questions or concerns, please do not hesitate to contact me. You may reach me by phone at 212-279-7740; ext. 300; or via email at pross@mcstudios.com.

Very truly yours,



Peter D. Ross
General Counsel

Encl: (as stated)

Exhibit A: 500-Foot Rule

Those proximate establishments, believed to be within 500 feet and retaining On-Premises Liquor Licenses as identified on the accompanying map, include:

1. Tick Tock Diner;
2. Wyndham New Yorker Hotel;
3. Trattoria Bianca;
4. Lucy's Cantina Royal;
5. Tir NaNOg; and
6. Tryp/Wydhm Hotel.

Note: as for the 200-foot rule, the nearby Jewish Synagogue on 34th Street is more than 200-feet away from the Manhattan Center.

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Exhibit B

- Certificate of Occupancy
- Floor plans

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DOF - Digital TaxMap

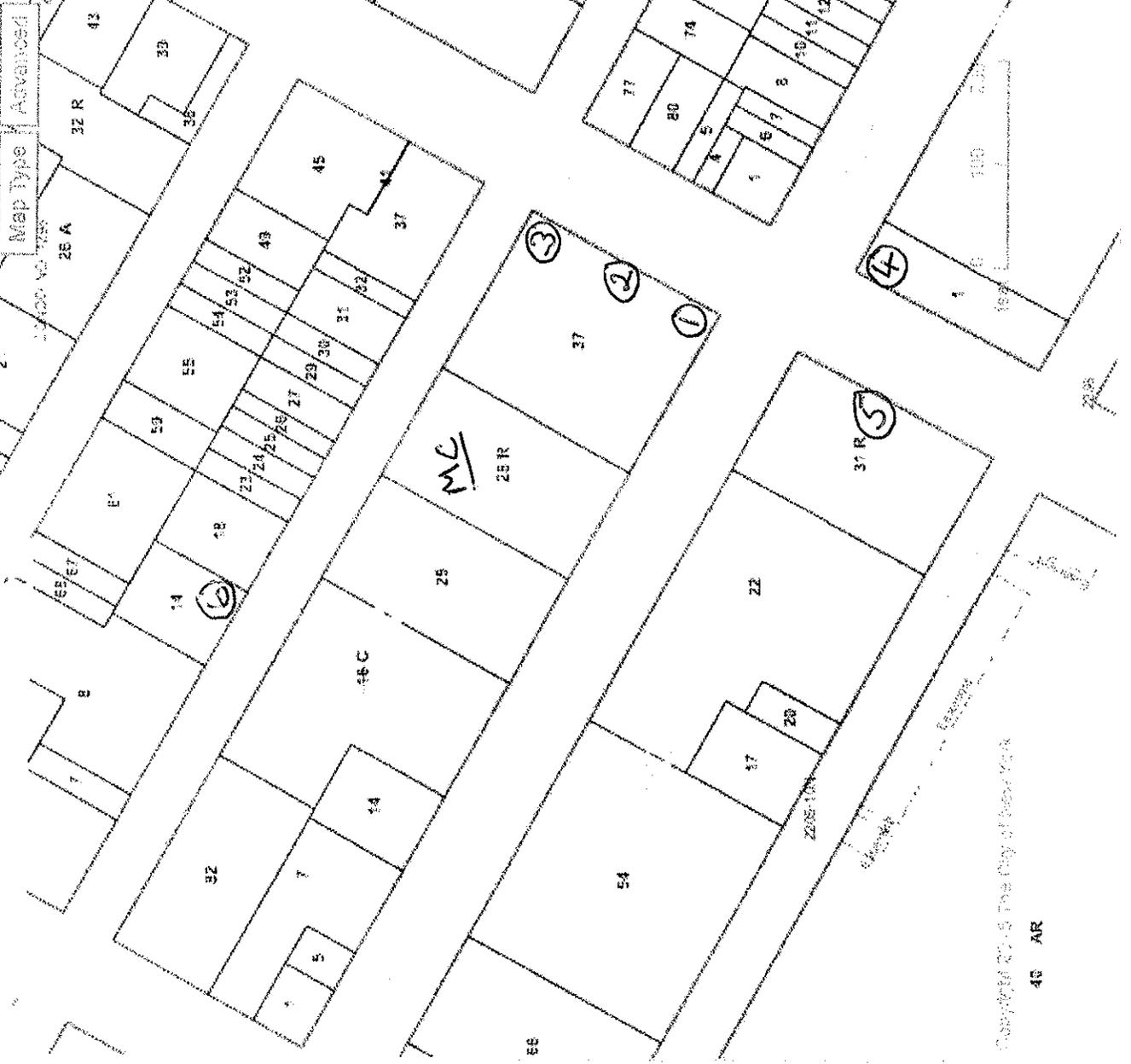
Search for a Location

Searched Locations

LIBRARY OF TAX MAPS

HISTORICAL ALTERATION BOOKS

USER GUIDE



THE CITY OF NEW YORK



DEPARTMENT OF BUILDINGS ALT# 1434/88
CERTIFICATE OF OCCUPANCY AMENDED

BOROUGH MANHATTAN

DATE: SEP 26 1991 NO. 95199

This certificate supersedes C.O. NO. ~~XXXX~~ altered existing building premises located at ZONING DISTRICT C 6-2

311/315 West 34th St. 316 West 35th Street Block 758 Lot 28

CONFORMS SUBSTANTIALLY TO THE APPROVED PLANS AND SPECIFICATIONS AND TO THE REQUIREMENTS OF ALL APPLICABLE LAWS, RULES, AND REGULATIONS FOR THE USES AND OCCUPANCIES SPECIFIED HEREIN.

PERMISSIBLE USE AND OCCUPANCY

STORY	LIVE LOAD LBS. PER SQ. FT.	MAXIMUM NO. OF PERSONS PERMITTED	ZONING DWELLING OR ROOMING UNITS	BUILDING CODE HABITABLE ROOMS	ZONING USE GROUP	BUILDING CODE OCCUPANCY GROUP	DESCRIPTION OF USE
Basement	O.G.	90					Heating plant, lounge kitchen, toilet, and cloakroom
1st Story	100	2500					Ballroom
1st Balcony	90	587					Lounge
2nd Balcony	90	592					Lounge
3rd Balcony	90						Not to be used
3rd Story	90	4					Office
4th Story	100	50					Office and meeting room
5th Story	90	150					Meeting room
6th Story	100	200					Meeting rooms
7th Story	100	650			9,12	F4	Assembly hall banquet hall, eating & drinking establishment with no restrictions on entertainment, dance hall
8th Story	100	550			9,12	F4	Balcony lounge
Penthouse	100	10			6	E	Studio, photo

PUBLIC
OLD CODE

THIS CERTIFICATE OF OCCUPANCY MUST BE POSTED
 WITHIN THE BUILDING IN CONFORMANCE WITH THE RULES
 OF THE DEPARTMENT PROMULGATED MARCH 31ST, 1987.

OPEN SPACE USES

(SPECIFY—PARKING SPACES, LOADING BERTHS, OTHER USES, NONE)

M. G.

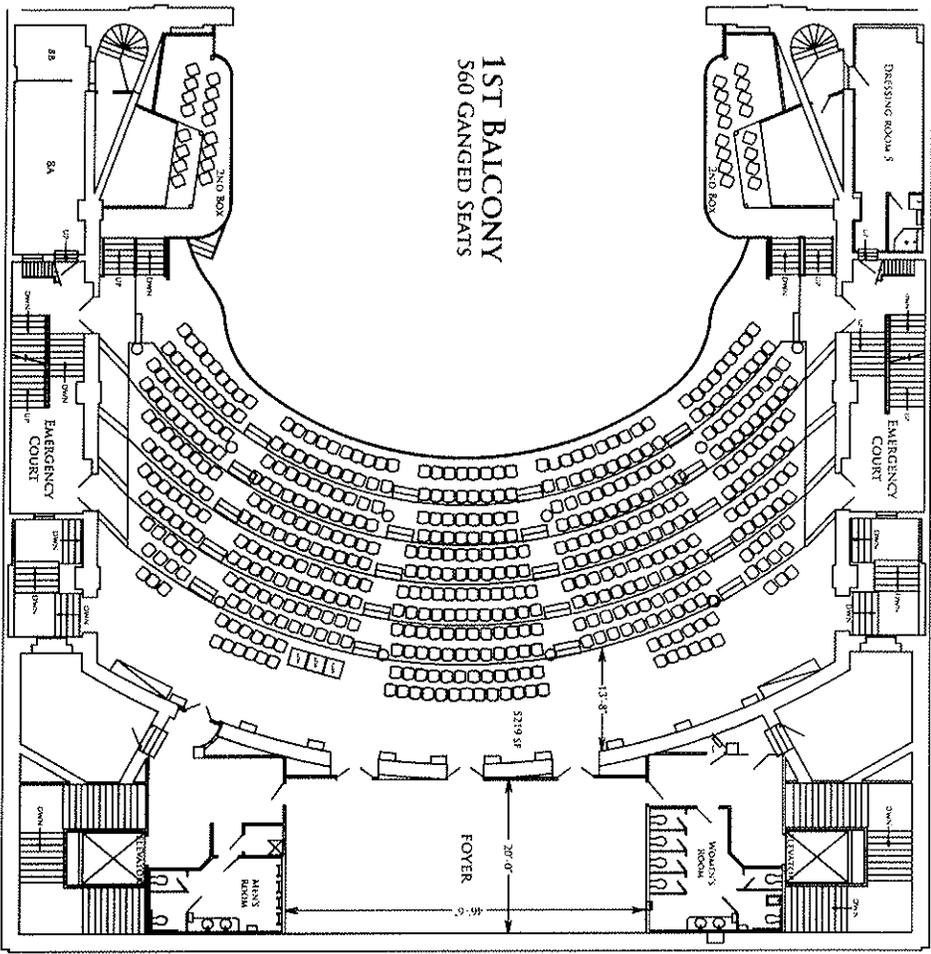
**NO CHANGES OF USE OR OCCUPANCY SHALL BE MADE UNLESS
 A NEW AMENDED CERTIFICATE OF OCCUPANCY IS OBTAINED**

THIS CERTIFICATE OF OCCUPANCY IS ISSUED SUBJECT TO FURTHER LIMITATIONS, CONDITIONS AND SPECIFICATIONS NOTED ON THE REVERSE SIDE.

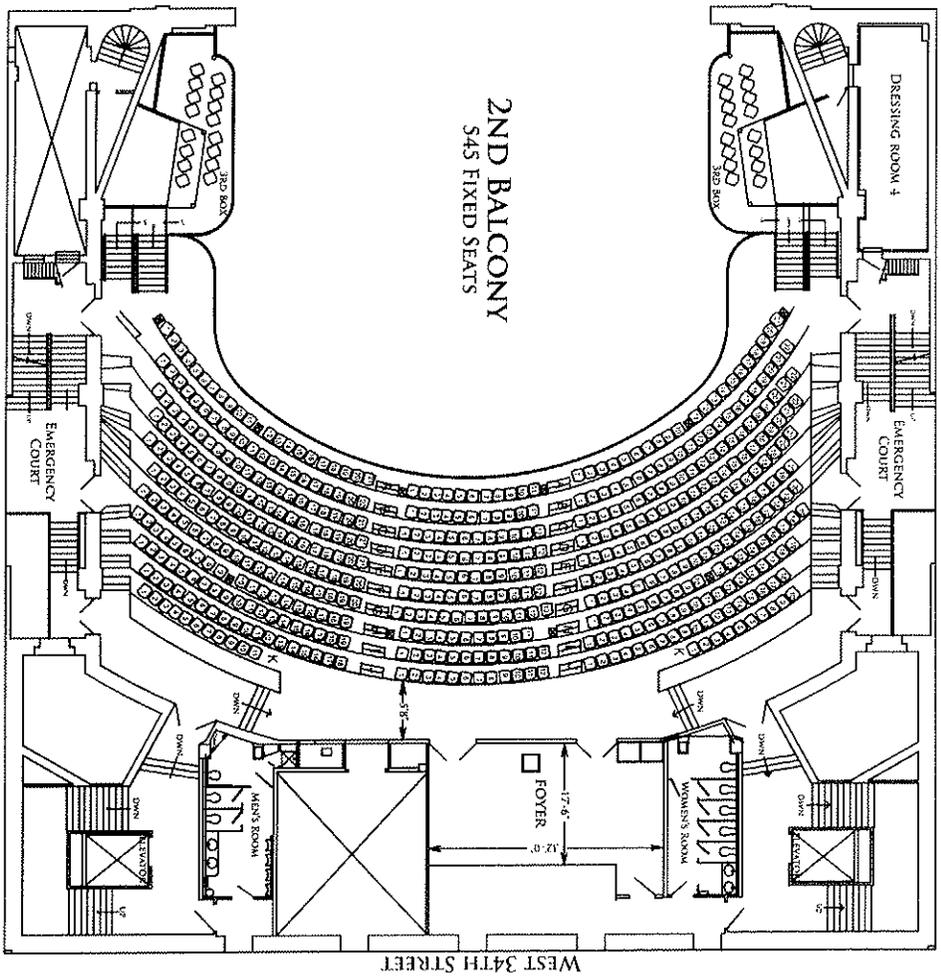
David...
 BOROUGH SUPERINTENDENT

Robert M. Rinaldi
 COMMISSIONER

ORIGINAL OFFICE COPY - DEPARTMENT OF BUILDINGS COPY

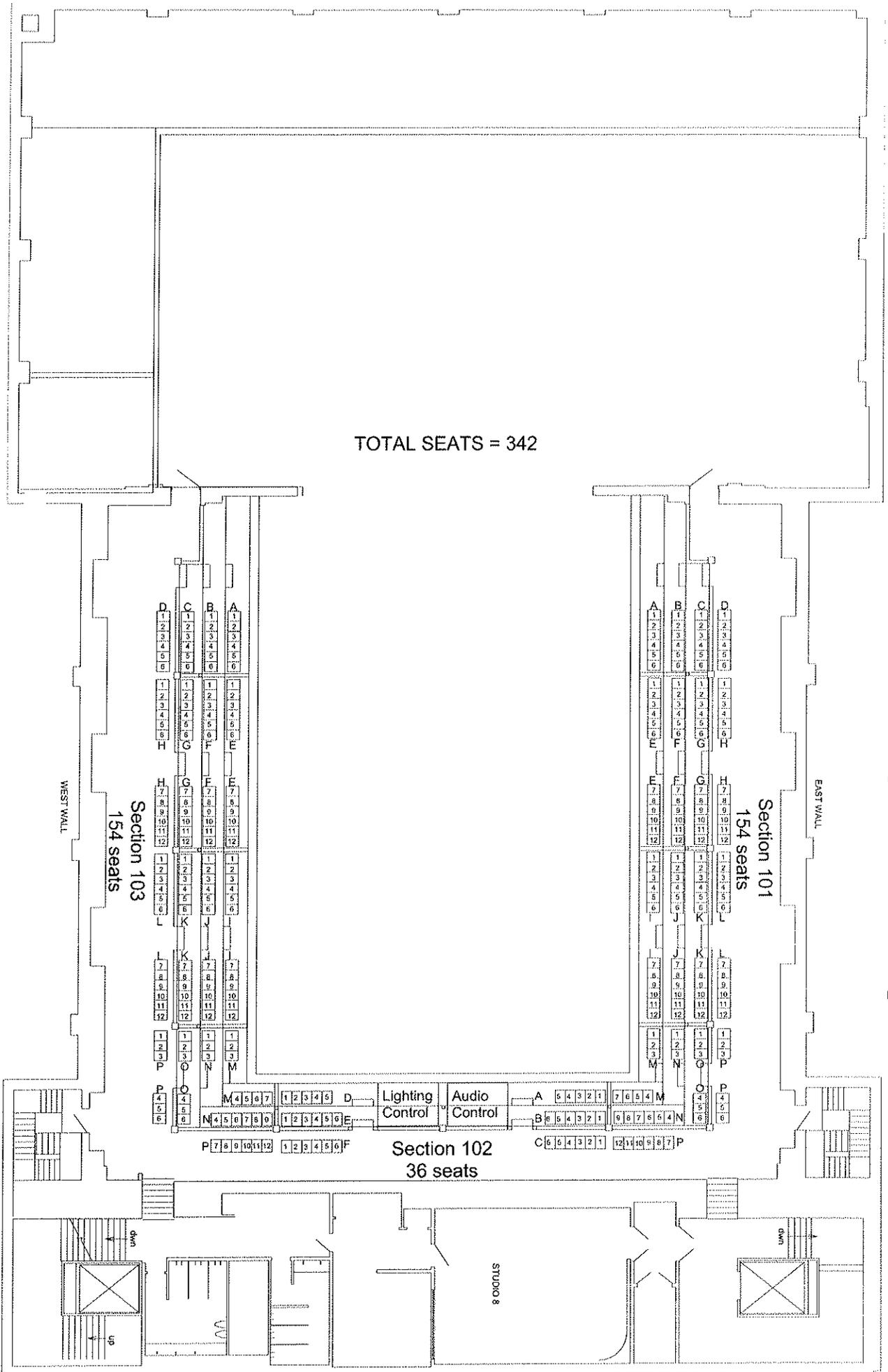


1ST BALCONY LEVEL



2ND BALCONY LEVEL

The Grand Ballroom - Balcony Seating



Seventh Floor Ballroom

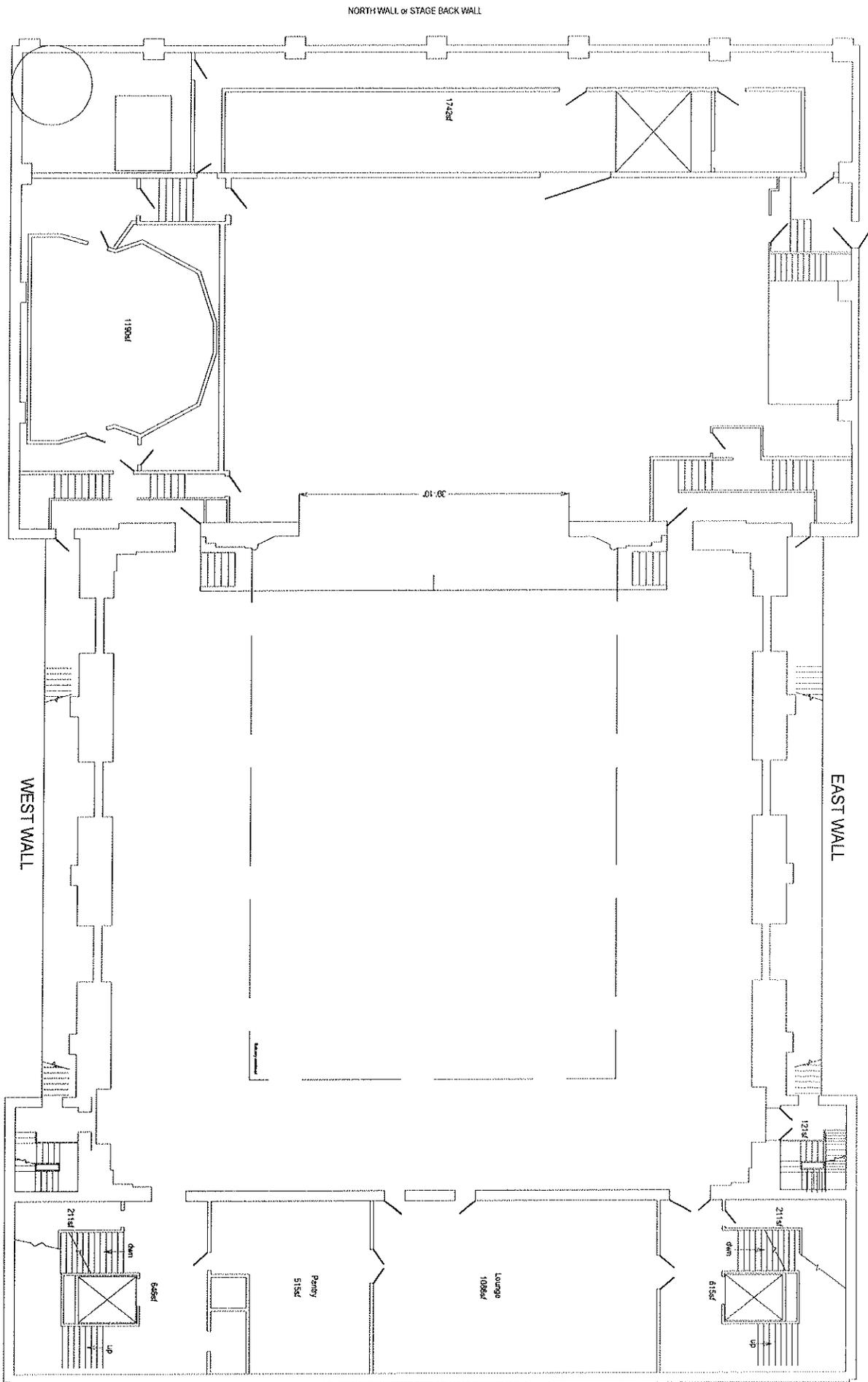


Exhibit C.



International Protective Service Agency

A Division of International Protection Group, LLC

16 Penn Plaza, Suite 1130, New York, New York 10001

Tel: (212) 947-1681 • (800) 947-5826 • Fax: (212) 594-0889

Email: info@ipsasecurity.com • WEB: www.IPSAsecurity.com

August 20, 2015

To Whom It May Concern:

As the retained security contractor for Manhattan Center Studios, the following sample security plan is hereby provided. While events have specific security requirements, this is a general plan that applies to most of the public events held in MCS' Hammerstein Ballroom and Grand Ballroom.

Sincerely,

Steffanie N. Lascari

Steffanie N. Lascari
Director of Operations

Event Name:

International Protective Service Agency

Event Date:

A Division of International Protection Group, LLC

Location: Hammerstein Ballroom

Date:								
Security Labor								
Start	End	Description	Location	Hours	Quantity	Total Hours	Cost	Total
6:00 PM	6:00 AM	CONE GUARD - 35TH STREET (Parking Permit Pack)	HAMMERSTEIN	12	1	12	\$0.00	\$0.00
Total:								\$0.00

Date:								
Security Labor								
Start	End	Description	Location	Hours	Quantity	Total Hours	Cost	Total
6:00 AM	6:00 PM	CONE GUARD - 35TH STREET (ParkingPermitPack)	HAMMERSTEIN	12	1	12	\$0.00	\$0.00
6:00 PM	6:00 AM	CONE GUARD - 35TH STREET (ParkingPermitPack)	HAMMERSTEIN	12	1	12	\$0.00	\$0.00
8:00 AM	5:00 PM	LOAD IN - ASSET PROTECTION - FLOOR	HAMMERSTEIN	9	1	9	\$0.00	\$0.00
8:00 AM	5:00 PM	LOAD IN - 35TH STREET	HAMMERSTEIN	9	2	18	\$0.00	\$0.00
8:00 AM	5:00 PM	LOAD IN - LOBBY	HAMMERSTEIN	9	1	9	\$0.00	\$0.00
8:00 AM	5:30 PM	LOAD IN SUPERVISOR	HAMMERSTEIN	9.5	1	9.5	\$0.00	\$0.00
4:00 PM	12:00 AM	EVENT SUPERVISOR	HAMMERSTEIN	8	4	32	\$0.00	\$0.00
4:30 PM	2:00 AM	CASH GUARD (BILL MCE)	HAMMERSTEIN	9.5	1	9.5	\$0.00	\$0.00
5:00 PM	11:00 PM	WRISTBAND GUARDS (BILL MCE)	HAMMERSTEIN	6	4	24	\$0.00	\$0.00
5:00 PM	11:30 PM	TICKET SCANNERS	HAMMERSTEIN	6.5	5	32.5	\$0.00	\$0.00
5:00 PM	11:30 PM	BOX 1 GUARDS (East & West)	HAMMERSTEIN	6.5	2	13	\$0.00	\$0.00
5:00 PM	11:30 PM	BAR GUARDS (BILL MCE)	HAMMERSTEIN	6.5	4	26	\$0.00	\$0.00
5:00 PM	11:30 PM	FIRE GUARDS	HAMMERSTEIN	6.5	14	91	\$0.00	\$0.00
5:00 PM	11:30 PM	EVENT SECURITY OFFICERS	HAMMERSTEIN	6.5	28	182	\$0.00	\$0.00
11:00 PM	2:00 AM	LIQUOR ROOM GUARD (BILL MCE)	HAMMERSTEIN	3	1	3	\$0.00	\$0.00
11:30 PM	8:00 AM	OVERNIGHT ASSET PRO (FLOOR)	HAMMERSTEIN	8.5	1	8.5	\$0.00	\$0.00
Total:								\$0.00

Date:								
Security Labor								
Start	End	Description	Location	Hours	Quantity	Total Hours	Cost	Total
6:00 AM	6:00 PM	CONE GUARD - 35TH STREET (ParkingPermitPack)	HAMMERSTEIN	12	1	12	\$0.00	\$0.00
6:00 PM	2:00 AM	CONE GUARD - 35TH STREET (ParkingPermitPack)	HAMMERSTEIN	8	1	8	\$0.00	\$0.00
8:00 AM	5:00 PM	ASSET PROTECTION - FLOOR	HAMMERSTEIN	9	1	9	\$0.00	\$0.00
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5:00 PM	11:30 PM	EVENT SECURITY OFFICERS	HAMMERSTEIN	6.5	28	182	\$0.00	\$0.00
11:00 PM	2:00 AM	LIQUOR ROOM GUARD (BILL MCE)	HAMMERSTEIN	3	1	3	\$0.00	\$0.00
11:30 PM	2:00 AM	LOAD OUT - 35TH STREET	HAMMERSTEIN	2.5	2	5	\$0.00	\$0.00
Total:								\$0.00
TOTAL:								\$0.00



International Protective Service Agency

A Division of International Protection Group, LLC

16 Penn Plaza, Suite 1130, New York, New York 10001

Tel: (212) 947-1681 • (800) 947-5826 • Fax: (212) 594-0889

Email: info@ipsasecurity.com • WEB: www.IPSAsecurity.com

Security Plan	Event Name: Event Date:
Job Title	Number Staffed - Post Location
<i>Cone Guard</i>	1 - 35 th Street
HAMMERSTEIN BALLROOM	
Job Title	Number Staffed - Post Location
<i>Cone Guard</i>	1 - 35 th Street
<i>Load In Supervisor</i>	1 - Hammerstein
<i>Lobby Officer</i>	1 - Lobby
<i>Load In Security Officer</i>	2 - 35 th Street; East & West
<i>Asset Protection</i>	1 - Inside Hammerstein
<i>Supervisor</i>	4 - Hammerstein Overall
<i>Fire Guard</i>	2 - 35 th Street; East & West
	2 - Stage; East & West
	2 - Arch; East & West
	4 - 1 st Balcony; Corners
	4 - 2 nd Balcony; Corners
<i>Ticket Scanners</i>	5 - Ticket Scanners – Lobby Inner Doors
<i>Bar Guards</i>	4 - Bar Guards; 2 Promenade; 1 – 1 st Balcony; 1 – 2 nd Balcony
<i>Box Guards</i>	2 - Box 1; East & West
<i>Security Guard</i>	5 - Lobby; All Doors
	4 - Wristbands
	2 - Lower Level
	2 - Wells; East & West
	10 - Line Control 34 th Street/Relief
	6 - Searchers/Relief
	2 - Promenade; East & West bottom of 1 st Balcony Stairs
	1 - Sound Board
LOAD OUT	
Job Title	Number Staffed - Post Location
<i>Load Out Security Officer</i>	2 - 35 th Street; East & West

Event Day Post Map Legend

Event Supervisors – 4

Fire Guards (PINK)

- 1- 35th Street East
- 2- Stage East
- 3- Proscenium Arch East
- 4- 35th Street West
- 5- Stage West
- 6- Proscenium Arch West
- 7- 1st Balcony West Front
- 8- 1st Balcony West Rear
- 9- 1st Balcony East Front
- 10- 1st Balcony East Rear
- 11- 2nd Balcony West Front
- 12- 2nd Balcony West Rear
- 13- 2nd Balcony East Front
- 14- 2nd Balcony East Rear

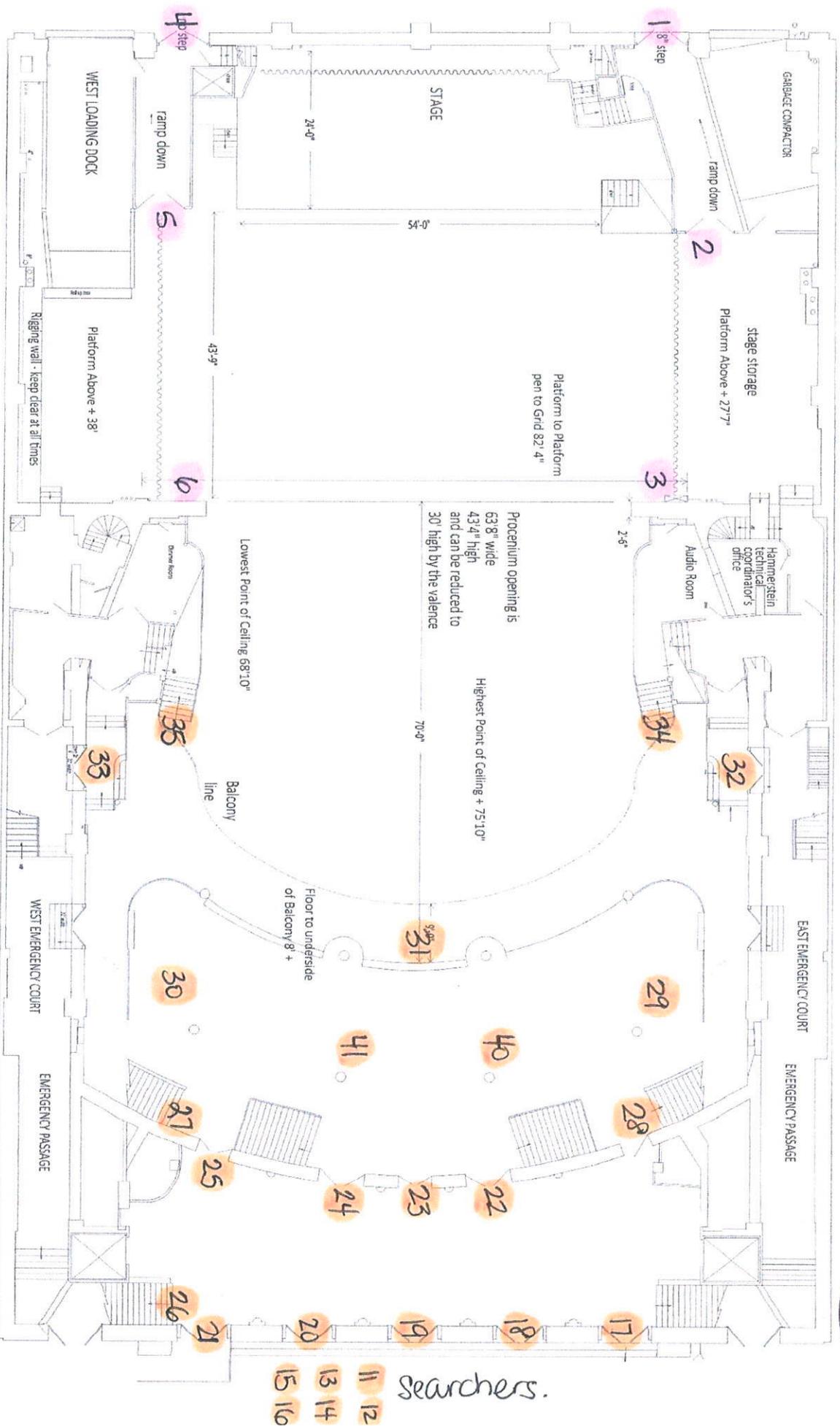
Security Officers (ORANGE)

- 1- Line Control

- 2- Line Control
- 3- Line Control
- 4- Line Control
- 5- Line Control
- 6- Line Control
- 7- Line Control
- 8- Line Control
- 9- Line Control
- 10- Line Control
- 11- Searcher
- 12- Searcher
- 13- Searcher
- 14- Searcher
- 15- Searcher
- 16- Searcher
- 17- Lobby Door
- 18- Lobby Door
- 19- Lobby Door
- 20- Lobby Door
- 21- Lobby Door
- 22- Ticket Scanner Floor
- 23- Ticket Scanner Floor

- 24- Ticket Scanner Floor
- 25- Ticket Scanner 1st Balcony
- 26- Ticket Scanner 2nd Balcony
- 27- Promenade (Bottom of 1st Balcony Stairs) West
- 28- Promenade (Bottom of 1st Balcony Stairs) East
- 29- Bar East
- 30- Bar West
- 31- Control/Sound Board
- 32- Well East
- 33- Well West
- 34- Box 1 East
- 35- Box 1 West
- 36- Bar 1st Balcony Salon
- 37- Bar 2nd Balcony Salon
- 38- Lower Level Restrooms
- 39- Lower Level Access Control
- 40- Wristbands
- 41- Wristbands
- 42- Wristbands
- 43- Wristbands

HAMMERSTEIN BALLROOM



311 West 34th Street, New York, NY 10001

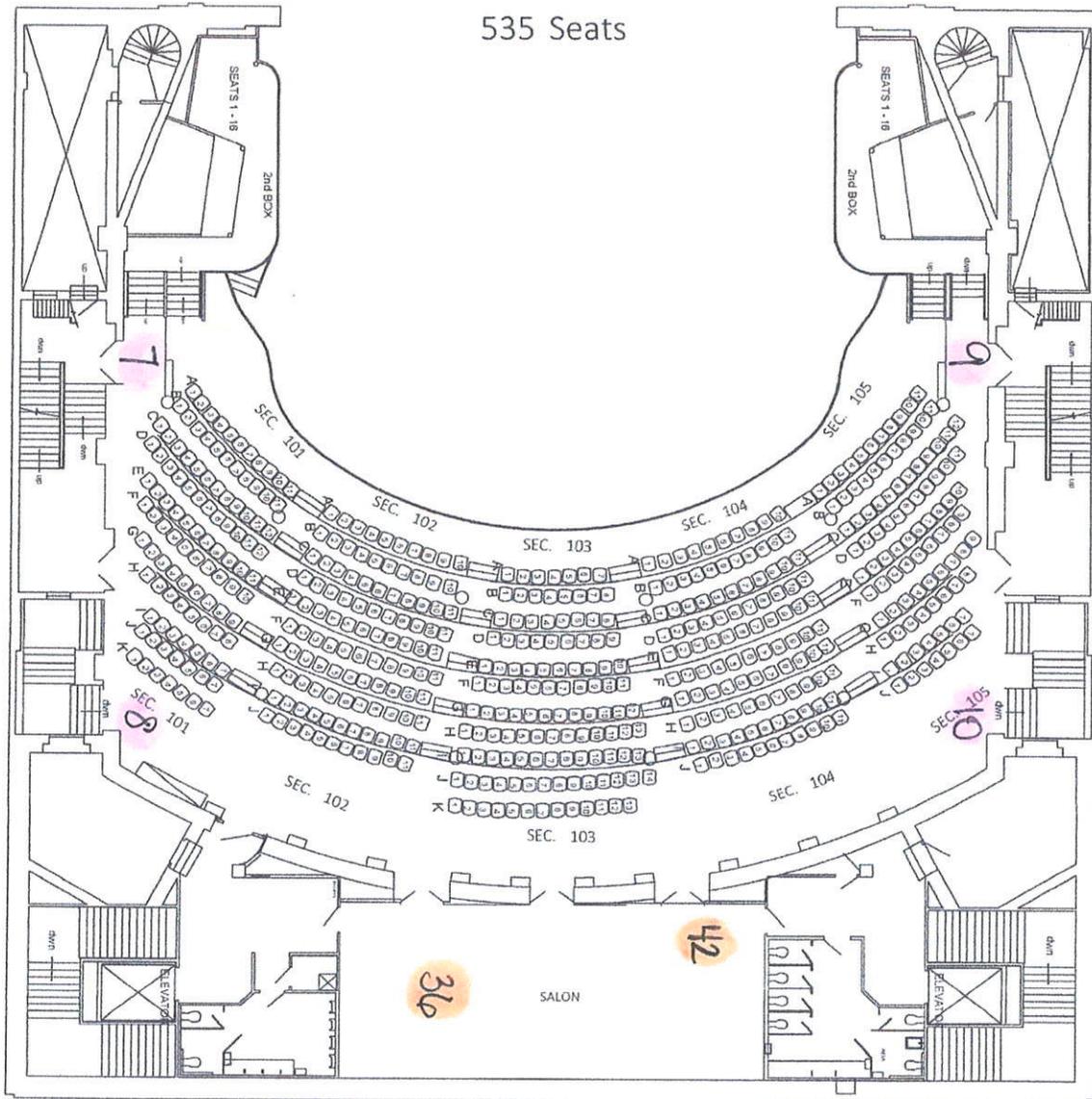
(212) 279-7740 x214

events@mceventsny.com

34th Street
Line Control. 1 2 3 4 5
6 7 8 9 10

11 12
13 14
15 16 searchers.

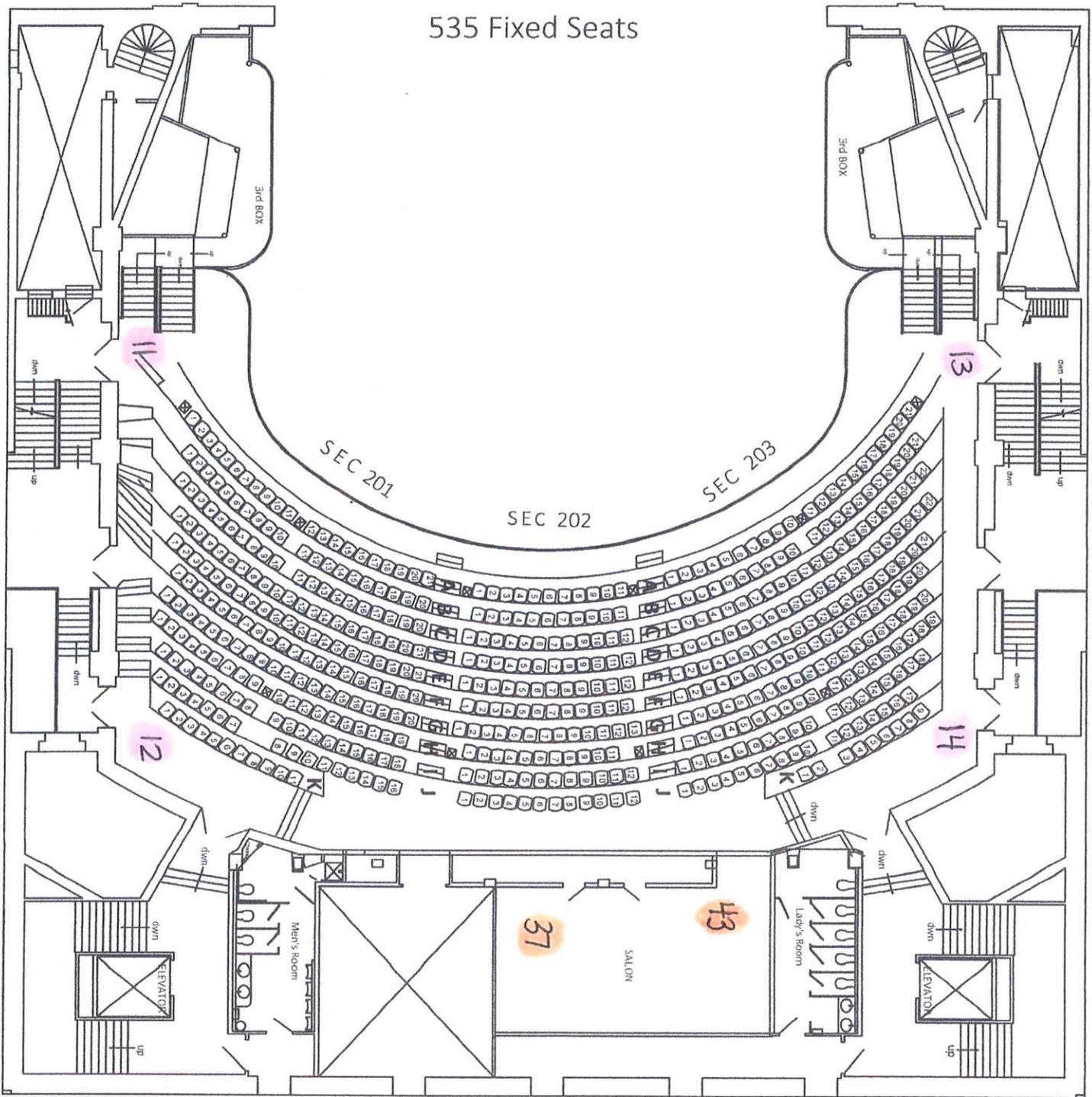
HAMMERSTEIN BALLROOM- 1ST BALCONY

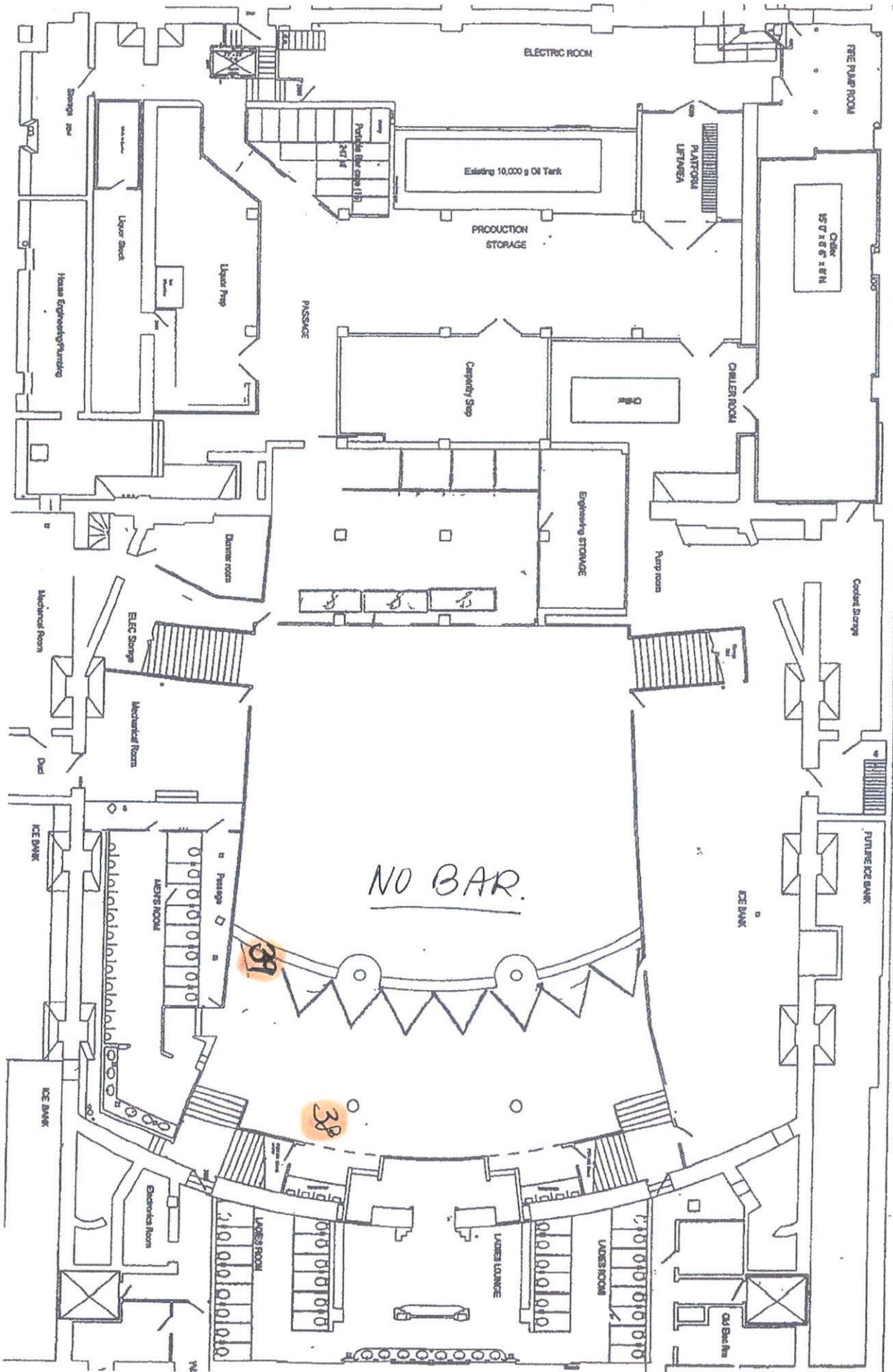


HAMMERSTEIN BALLROOM - 2ND BALCONY



535 Fixed Seats





EAST WALL

HAMMERSTEIN LOWER LEVEL

Event Name:

Event Date:

Location: **Grand Ballroom**

International Protective Service Agency

A Division of International Protection Group, LLC

Date:

Security Labor

Start	End	Description	Location	Hours	Quantity	Total Hours	Cost	Total
8:00 AM	8:00 PM	LOAD IN - ASSET PROTECTION - FLOOR	GRAND	12	1	12	\$0.00	\$0.00
8:00 AM	8:00 PM	LOAD IN - LOBBY	GRAND	12	1	12	\$0.00	\$0.00
7:00 PM	2:30 AM	EVENT SUPERVISOR	GRAND	7.5	2	15	\$0.00	\$0.00
8:00 PM	2:00 AM	FIRE GUARDS	GRAND	6	8	48	\$0.00	\$0.00
8:00 PM	2:00 AM	EVENT SECURITY OFFICERS	GRAND	6	14	84	\$0.00	\$0.00
1:00 AM	2:30 AM	LIQUOR ROOM GUARD	GRAND	1.5	1	1.5	\$0.00	\$0.00
2:00 AM	4:00 AM	LOAD OUT - LOBBY	GRAND	2	1	2	\$0.00	\$0.00
2:00 AM	4:00 AM	LOAD OUT - 35TH STREET	GRAND	2	1	2	\$0.00	\$0.00

Total: \$0.00



International Protective Service Agency

A Division of International Protection Group, LLC

16 Penn Plaza, Suite 1130, New York, New York 10001

Tel: (212) 947-1681 • (800) 947-5826 • Fax: (212) 594-0889

Email: info@ipsasecurity.com • WEB: www.IPSAsecurity.com

Security Plan	Event Name: Event Date:
GRAND BALLROOM	
Job Title	Number Staffed - Post Location
<i>Lobby Officer</i>	1 - Lobby
<i>Load In Security Officer</i>	1 - Grand Ballroom Floor
<i>Supervisor</i>	2 - Grand Overall
<i>Fire Guard</i>	2 - Rear Grand Ballroom; East & West
	2 - Stage; East & West
	2 - Balcony Front; East & West
	2 - Balcony Rear; East & West
<i>Security Guard</i>	2 - Lobby; Middle Door/Relief
	2 - Lobby Elevators; East & West
	2 - 6M; Restrooms & Coat Check; East & West
	1 - Lobby; Main (Controlling Access to Hammerstein)
	5 - Line Control 34th Street/Bus Drop-off/Relief
	2 - 7 th Floor Elevators; East & West
LOAD OUT	
Job Title	Number Staffed - Post Location
<i>Lobby Officer</i>	1 - Lobby
<i>Load Out Security Officer</i>	1 - Grand Ballroom Floor

Event Day Post Map Legend

Event Supervisors – 2

Fire Guards (PINK)

- 1- Stage East
- 2- Stage West
- 3- Ballroom Rear East
- 4- Ballroom Rear West
- 5- 1st Balcony West Front
- 6- 1st Balcony West Rear
- 7- 1st Balcony East Front

8- 1st Balcony East Rear

Security Officers (ORANGE)

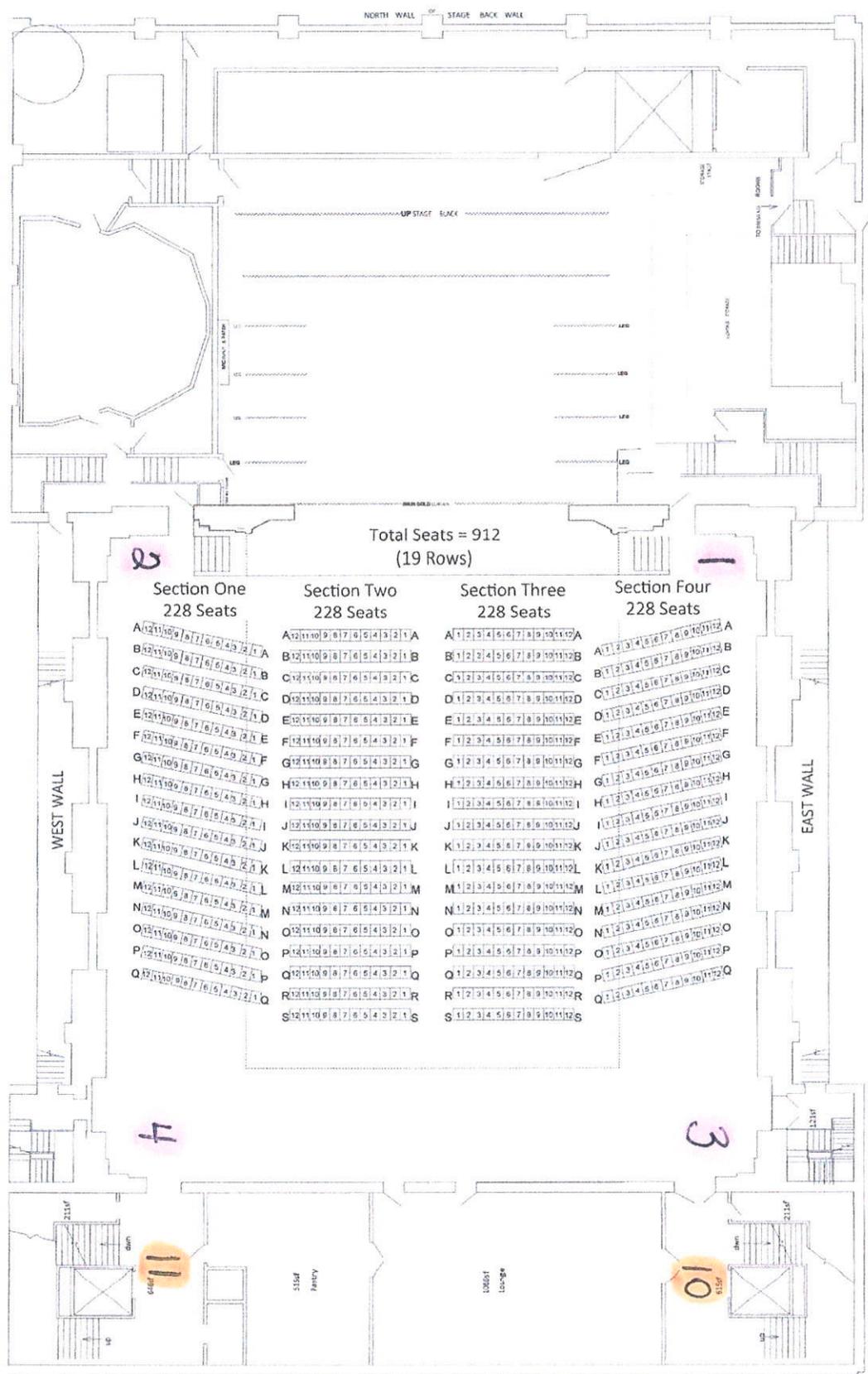
- 1- Lobby Entrance
- 2- Lobby Entrance
- 3- Lobby Elevator East
- 4- Lobby Elevator West
- 5- 34th Street/Line Control
- 6- 34th Street/Line Control

7- Lobby Main (Preventing access to Hammerstein)

- 8- 6M East
- 9- 6M West
- 10- 7th Floor Elevator Bank East
- 11- 7th Floor Elevator Bank West
- 12- 34th Street/Line Control
- 13- 34th Street/Line Control
- 14- 34th Street/Line Control

GRAND BALLROOM - FLOOR 4 SECTIONS

$$(8 \times 9) = 6M$$

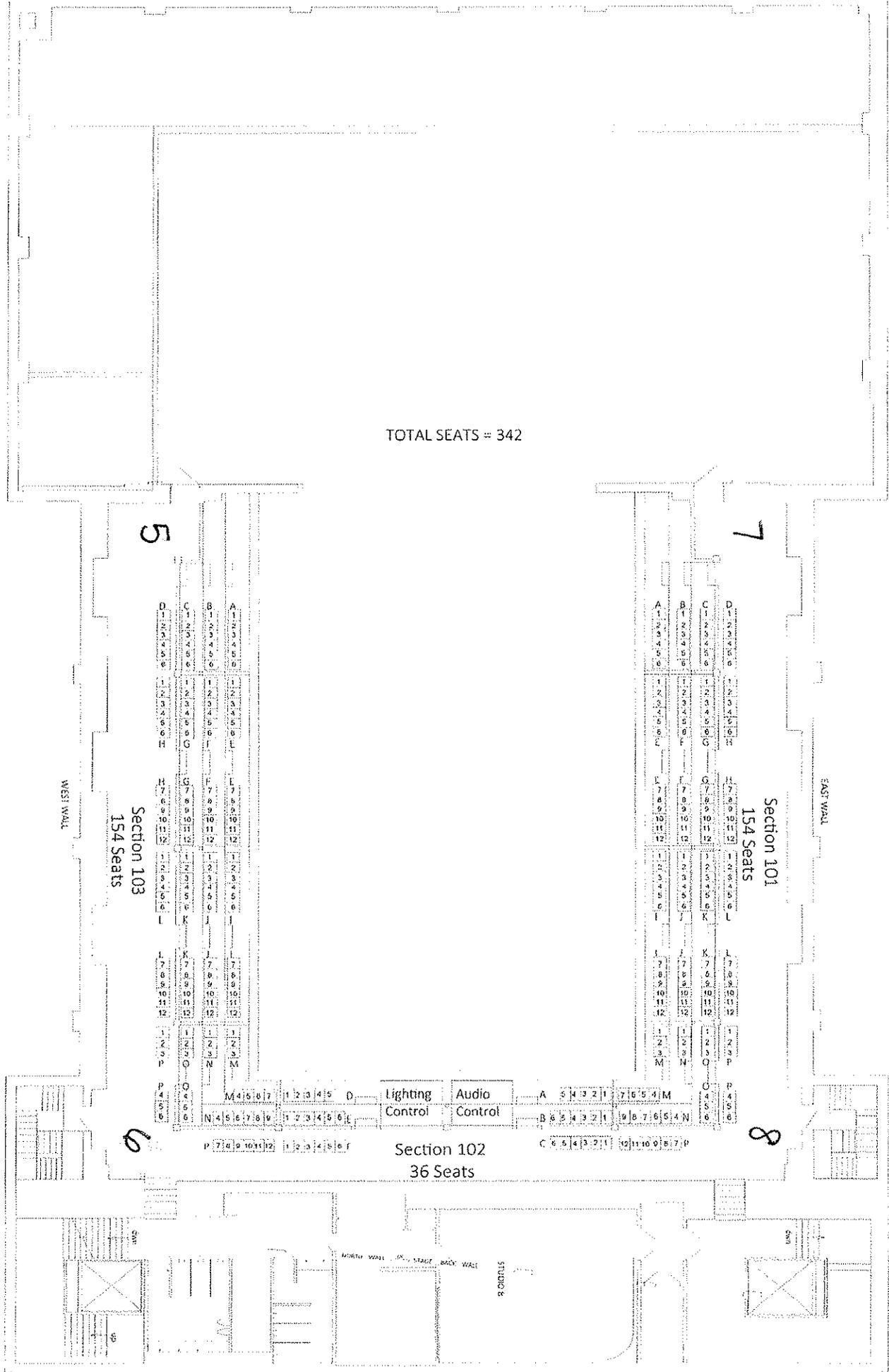


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GRAND BALLROOM - BALCONY SEATING

TOTAL SEATS = 342

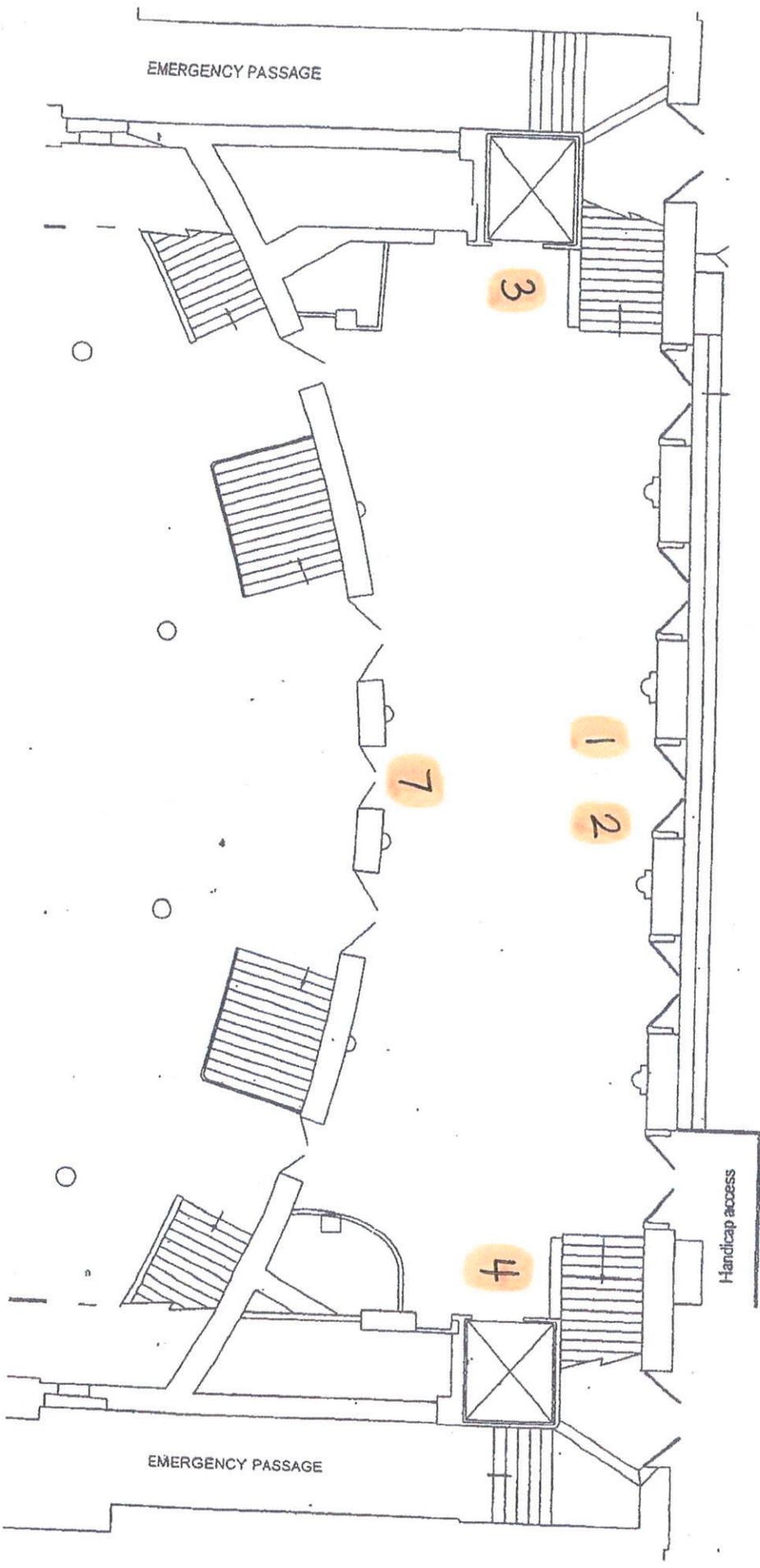


311 West 34th Street, New York, NY 10001 (212) 279-7740 x214 events@mceventsnyc.com



LOBBY

34th
St.



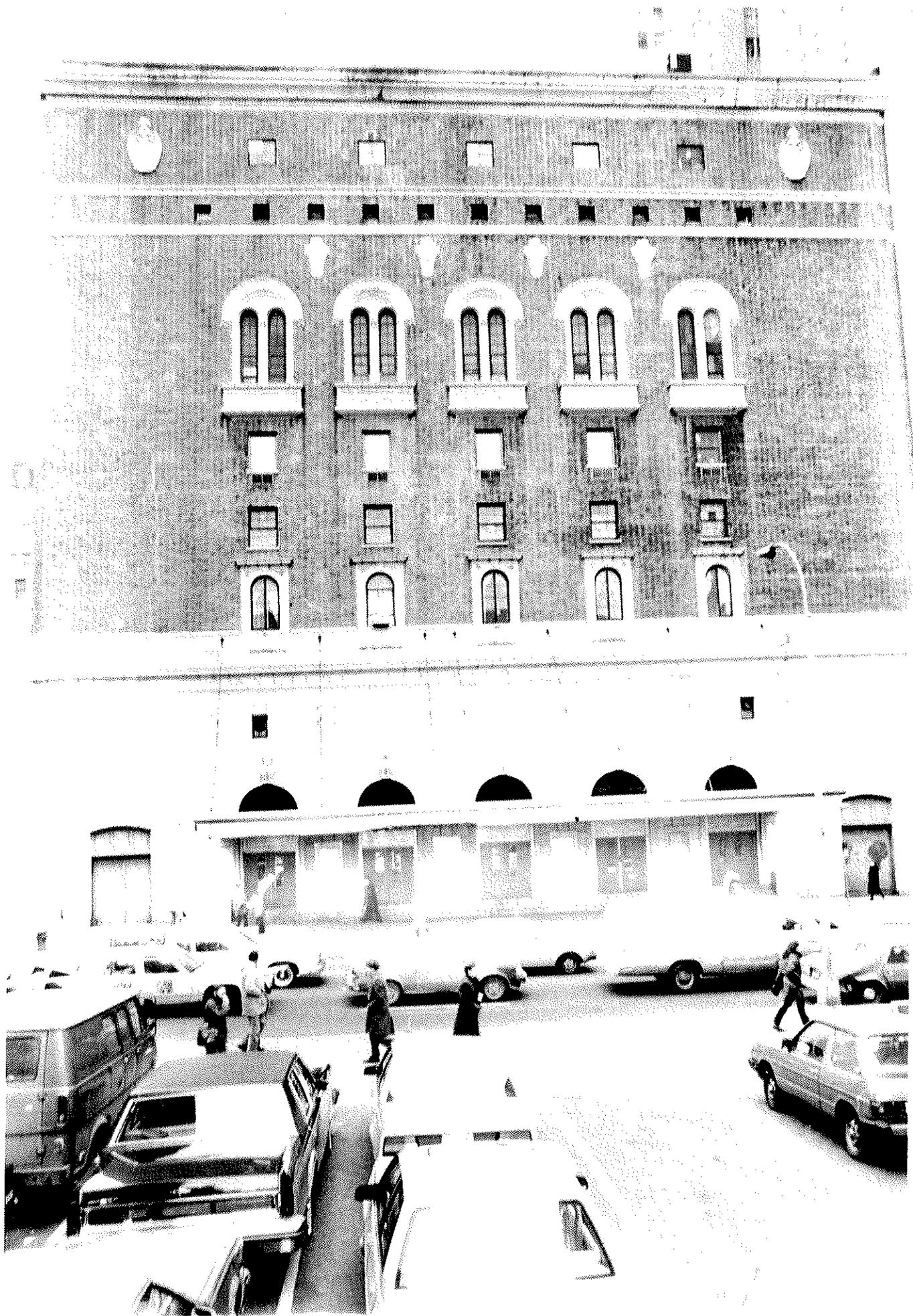




Exhibit D

- Adjacent residents Notice
- West 36th Street Block Association
- HKNA Association

###

Subject: Notice of CB4 Meeting: September 8.

Date: Monday, August 24, 2015 at 4:36:33 PM GMT-04:00

From: Peter Ross

To: mcgee79@aol.com

Good afternoon, Frank: following instructions from the CB4 Administrator's Office I am reaching out to the West 36th Street Block Association. In this regard, please find attached a copy of the public Notice that I am providing to our immediate residents (34th & 35th streets). This Notice is intended to advise those residents that we are filing a Corporate Change relating to our retained On-Premise Liquor License and that there will be a review of our application by Community Board 4 on September 8, 2015.

In the meantime, should you have any questions or concerns, I may be reached by phone at 212-279-7740; ext. 300; or via email at pross@mcstudios.com.

Very truly yours,

Peter D. Ross
General Counsel
Manhattan Center Studios, Inc.

Subject: September 8 CB4 Hearing: Corporate Change Application
Date: Monday, August 24, 2015 at 4:40:03 PM GMT-04:00
From: Peter Ross
To: kathleentreat123@gmail.com

Good afternoon, Kathleen: following instructions from the CB4 Administrator's Office I am reaching out to the HKNA Association. In this regard, please find attached a copy of the public Notice that I am providing to our immediate residents (34th & 35th streets). This Notice is intended to advise those residents that we are filing a Corporate Change relating to our retained On-Premise Liquor License and that there will be a review of our application by Community Board 4 on September 8, 2015.

In the meantime, should you have any questions or concerns, I may be reached by phone at 212-279-7740; ext. 300; or via email at pross@mcstudios.com.

Very truly yours,

Peter D. Ross
General Counsel
Manhattan Center Studios, Inc.



MANHATTAN CENTER

August 24, 2015

Jim Flattery
Century Management
440 Ninth Avenue, 15th floor
New York, NY 10001.

Re: Residential Notice: Community Board 4.
Application for Corporate Change to On-Premise Liquor License.

Dear Jim:

Following our phone conversation, I am enclosing a copy of the **Public Notice** provided to us by Community Board 4. As we discussed, and as you will note, this Notice is intended to advise immediate residents that we are filing a Corporate Change relating to our retained On-Premise liquor license and that there will be a review of our application by Community Board 4 on September 8, 2015. While advising you of this process, I will defer to you as to how best to make this matter known to your residents at 360 West 34th Street.

In the meantime, should your management company, or any resident, have any questions or concerns, I may be reached by phone at 212-279-7740; ext. 300; or via email at pross@mcstudios.com.

Very truly yours,

Peter D. Ross
General Counsel

Encl: (as stated)



MANHATTAN CENTER

August 24, 2015

John Cacaj
Olivia Management
315 West 33rd Street
New York, NY 10001.

Re: Residential Notice: Community Board 4.
Application for Corporate Change to On-Premise Liquor License.

Dear John:

Following our phone conversation, I am enclosing a copy of the **Public Notice** provided to us by Community Board 4. As we discussed, and as you will note, this Notice is intended to advise immediate residents that we are filing a Corporate Change relating to our retained On-Premise liquor license and that there will be a review of our application by Community Board 4 on September 8, 2015. While advising you of this process, I will defer to you as to how best to make this matter known to your residents in the Olivia.

In the meantime, should your management company, or any resident, have any questions or concerns, I may be reached by phone at 212-279-7740; ext. 300; or via email at pross@mcstudios.com.

Very truly yours,

Peter D. Ross
General Counsel

Encl: (as stated)



MANHATTAN CENTER

August 24, 2015

Property Owner/Management
317 West 35th Street
New York, NY 10001.

Re: Residential Notice: Community Board 4.
Application for Corporate Change to On-Premise Liquor License.

Dear Sir/Madam::

I am enclosing a copy of the **Public Notice** provided to us by Community Board 4. As you will note, this Notice is intended to advise immediate residents that we are filing a Corporate Change relating to our retained On-Premise liquor license and that there will be a review of our application by Community Board 4 on September 8, 2015. While advising you of this process, I will defer to you as to how best to make this matter known to your residents, if any, at 317 West 35th Street.

In the meantime, should your management company, or any resident, have any questions or concerns, I may be reached by phone at 212-279-7740; ext. 300; or via email at pross@mcstudios.com.

Very truly yours,

Peter D. Ross
General Counsel

Encl: (as stated)