

FASTRACK SERVICE APPLICANT ACKNOWLEDGEMENT

As the applicant for a permit for work on the landmarked property referenced on the attached Application Form, I acknowledge that:

1. I have reviewed the FasTrack service requirements on LPC's website.
2. I understand that a permit can be issued within 10 days ONLY IF I have submitted a complete application, which includes all of the required descriptive materials below.
3. I have completed the below checklist associated with the proposed work type.
4. There are no outstanding LPC violations on the subject property.

NAME	FIRM
ADDRESS	CITY, STATE, ZIP
SIGNATURE	DATE

APPLICATION CHECKLIST FOR DECKS, ROOFTOP DECKS, AND RAILINGS AT REAR FAÇADES

LPC can FasTrack permits for rear and rooftop decks at the rear of the building that aren't visible or are minimally visible from any public thoroughfare, that are limited to one level, and do not extend to the rear lot line or substantially eliminate the presence of a rear yard, and if their installation does not affect the building's significant architectural features or decorative masonry. **Please note your project will not be eligible for FasTrack Service if there are outstanding LPC violations against the property where the work is proposed.**

For FasTrack service, you'll need to submit:

- A permit application form signed by the owner of the building
- Two copies of Department of Buildings filing drawings signed and sealed by an architect or engineer if the project requires a DOB permit
- Photos of existing roof and from surrounding points on the street to determine the potential visibility of the proposed rear deck
- Photos of rear decks on any adjacent building
- Existing and proposed building sections at the same scale showing the dimension of the proposed deck, railings and steps
- A rear façade elevation drawing
- For *rooftop decks* and associated railings, please include site line section drawings from across the street and oblique views to show they are not visible. Sight lines must be taken from a 6'-0" eye level.
- For *rear yard decks*, include a site plan indicating the location of the building and deck to show they won't be visible from a public thoroughfare