



NEW YORK CITY FIRE DEPARTMENT JOB VACANCY NOTICE

CIVIL SERVICE TITLE <p style="text-align: center;">Computer Systems Manager</p>	Title Code # <p style="text-align: center;">10050</p>
OFFICE TITLE <p style="text-align: center;">Director of Communications</p>	SALARY <p style="text-align: center;">\$70,213-Minimum salary for full-time employees</p>
BUREAU/DIVISION/UNIT <p style="text-align: center;">Communications/Administration</p>	LOCATION <p style="text-align: center;">9 Metrotech, Brooklyn, NY 11201</p>

JOB DESCRIPTION

Reporting directly to the Assistant Commissioner of Communications, this position requires a high degree of administrative responsibility over FDNY BOC's activities associated with the migration and day to day operations of the new FDCAD system, the E911 Vesta system and FDNY Telephony systems. The Director of Communications will be required to assess policy input and program impact at an agency-wide level; and have direct control over the resources necessary to manage the configuration of the FDCAD system, develop and implement complex telecommunications systems, supporting data bases, planning of data/information processing, user services, staffing, budgeting, and procurement. Under varying levels of managerial or executive direction, with varying degrees of latitude for independent initiative, judgment and decision, performs difficult and responsible professional managerial work in the complex planning, organizing and controlling of the overall activities of Department wide Telephony systems, Street Files, Alarm Assignment Files and all BOC FDCAD activities. Reporting directly to the Assistant Commissioner of Communications, the Director of Communications is responsible for the daily operations of Emergency Medical Dispatch (EMD) and Fire Dispatch, ensuring that both are operational on a 24 hours basis. S/he will be continuously monitoring operational effectiveness, ensuring that appropriate modifications and improvements occur as required; to continually seek the means to upgrade and standardize if possible Fire and EMD operational capabilities, enhance systems and methods (within budgetary and technological constraints); ensure continuity of operations at maximum efficiency; develop conceptual, contingency and operational plans for future operational enhancements, when appropriate, ensure a stabilized re-engineering of certain business process; ensure all dispatch staff proficiency in operation of all hardware and software components related to Fire and EMD dispatch; coordinate staff training on continued basis; provide oversight and guidance to the unit managers; interact with other city agencies and departments representatives to ensure fast and efficient emergency dispatch at all times throughout the NYC.

QUALIFICATION REQUIREMENTS:

1. A master's degree in computer science from an accredited college and three years of progressively more responsible, full-time, satisfactory experience using information technology in computer applications programming, systems programming, computer systems development, data telecommunications, database administration, planning of data/information processing, user services, or area networks at least 18 months of this experience must have been in an administrative, managerial or executive capacity in the areas of computer applications programming, systems programming, computer systems development, data telecommunications, data base administration, or planning of data processing or in the supervision of staff performing these duties; or
2. A baccalaureate degree from an accredited college and four years of experience as described in "1" above; or
3. A four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and six years of experience as described in "1" above; or
4. A satisfactory combination of education and experience equivalent to "1", "2" or "3" above. However, all candidates must have at least a four-year high school diploma or its educational equivalent approved by a State's department of education or recognized accrediting organization and must possess at least three years of experience as described in "1" above, including the 18 months of administrative, managerial, executive or supervisory experience as described in "1" above.

PREFERRED SKILLS:

Detailed knowledge 911 emergency Telephony system, Telephony Queing, Vesta and Magix system, Microsoft suite and Access proficiency

TO APPLY:

NON-CITY EMPLOYEES/EXTERNAL CANDIDATES PLEASE GO TO <https://a127-jobs.nyc.gov/>.

CITY EMPLOYEES MUST APPLY VIA EMPLOYEE SELF SERVICE <https://a127-ess.nyc.gov/>. REFER TO JOB ID # 219547.

DATED: December 30, 2015

***POST UNTIL*:** January 28, 2016

"FDNY is ranked as the top place to work among gov't agencies; and 17th overall among 500 employers among large U.S. companies, nonprofits, gov't agencies, and U.S. divisions of multi-national."

-Forbes magazine, on "America's Best Employers 2015"

The Fire Department is an Equal Opportunity Employer.