Fire Safety & Evacuation Plan Staffing Chart (Appendix C-4)

BUILDING ADDRESS: _____

_____

FIRE SAFETY/EAP DIRECTOR

_____ _____

DEPUTY FIRE SAFETY/EAP DIRECTOR **DEPUTY FIRE SAFETY/EAP DIRECTOR**

_____ _____

DEPUTY FIRE SAFETY/EAP DIRECTOR **DEPUTY FIRE SAFETY/EAP DIRECTOR**

_____

FLOOR NO.

FIRE SAFETY AND EAP WARDEN

_____ _____

NAME PHONE NUMBER

DEPUTY FIRE SAFETY AND EAP WARDEN

NAME	PHONE NUMBER	NAME	PHONE NUMBER
NAME	PHONE NUMBER	NAME	PHONE NUMBER

FIRE SAFETY AND EAP SEARCHERS

MALE FEMALE

_____ _____

_____ _____

Any person discovering fire, smoke or other emergency condition should without delay cause the transmission of a fire alarm by calling 911 or activating a fire alarm box. Notify the Fire Safety Director or Fire Safety Warden that an alarm has been transmitted.

In the event that it becomes necessary to implement the building's Fire Safety and Evacuation Plan, listen for and follow the directions given by the Fire Safety Director/staff and emergency response personnel. Elevators should never be used in a fire. In all other emergencies, use the elevators only if and when directed to do so by the Fire Safety Director/staff or emergency response personnel.

DATE: _____