



**NEW YORK CITY  
DEPARTMENT OF YOUTH AND COMMUNITY DEVELOPMENT**  
SERVING NEW YORK CITY YOUTH, FAMILIES, AND COMMUNITIES

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**JEANNE B. MULLGRAV**  
Commissioner



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ECONOMIC OPPORTUNITY

### Notice of Intent to Negotiate

#### Service Learning Curricula, Technical Assistance, and Capacity Building PIN: 26007CEOSLTA

The Department of Youth and Community Development intends to negotiate with vendors for an effective Service Learning (SL) curriculum in addition to technical assistance and capacity building (TACB) services to support the new SL programs. All curriculum/TACB proposals would include curriculum details and services to support a minimum of twenty (20) SL programs. The proposed curricula could be either (1) a pre-packaged curriculum that could be used by the SL contractors with only minor modification; or (2) a single tailor-made curriculum, specifically designed for the out-of-school context and the needs of the target populations.

These contracts need to be awarded in order to incorporate the curricula into the Learning Through Giving Youth Development and Civic Engagement Service Learning Initiative Request for Proposal, scheduled for a Spring 2007 release.

If interested in submitting a proposal to provide these services you may pick up the solicitation package beginning Monday, March 19, 2007 until Monday April 9, 2007 between the hours of 9:30 AM to 5:00 PM, Monday through Friday, except holidays, at 156 William Street, 2<sup>nd</sup> Fl., New York, NY 10038.

All questions and requests for additional information concerning this solicitation should be addressed to **Cressida Wasserman**, telephone 1-212-676-8109, fax 1-212-676-8160, email address [cwasserman@dycd.nyc.gov](mailto:cwasserman@dycd.nyc.gov).

**Deadline for Proposals:**

**April 9, 2007 at 1:00 PM**

**Return To:**

**Office of Contract Procurement**

**Department of Youth and Community Development**

**156 William Street, 2<sup>nd</sup> Floor**

**New York, New York 10038**

**Attention:**

**Ava Walker, Deputy Agency Chief Contracting Officer**

Please note, the A, C, J, M, 2, 3, 4, and 5 subway lines all stop at the Fulton Street station, the nearest subway station to 156 William Street.



Government Information and Services for NYC