

PARTICIPANT APPLICATION

Instructions:

The Summer Youth Employment Program (SYEP) offers work experience, teaches valuable employment skills, and provides you with a summer income. SYEP educational activities will enhance your summer experience, allowing you to develop career awareness, understanding of personal money management, and work-related social skills.

SYEP is open to all New York City residents between ages 14 through 24, as of **July 1st, 2014**.

Each applicant may submit only ONE application.

To apply for SYEP:

- Visit www.nyc.gov/dycd and complete the application online.

OR

- Complete the attached application and return it in person to the community-based SYEP provider of your choice (a list of organizations throughout the City is attached). Do NOT mail in your application to DYCD or the SYEP Provider.

The DEADLINE for submitting your application is **Friday April 25th, 2014**.

SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE ACCEPTANCE INTO THE PROGRAM.

If you are selected for SYEP you will be notified by the SYEP provider to which you submitted your application and asked to submit additional documentation immediately (see attached *Required Documents Checklist*)

Note: A current picture ID must be submitted with all documents.

Failure to submit required documentation as instructed will make you ineligible to participate in SYEP.

For more information or if you have questions about completing this form or the required documents, please call 311 or 1.800.246.4646 and ask about SYEP.

The status of your application can be found at www.nyc.gov/dycd

(Turn over to the next page)



SUMMER YOUTH EMPLOYMENT PROGRAM 2014

PARTICIPANT APPLICATION

One application will be accepted for each applicant. Completed applications will be entered into a lottery to determine those applicants who will be offered a position in the Summer Youth Employment Program. **SUBMISSION OF AN APPLICATION DOES NOT GUARANTEE ELIGIBILITY OR ENROLLMENT INTO THE PROGRAM.** The following application items: Spoken Language, Disability Status is voluntary and will be treated with confidentiality. They cannot be used to affect your status in receiving employment, benefits and/or services. Information provided may be used by the City of New York to improve City services or to access additional funding.

1. Social Security Number (Please be accurate) - -

2. Birth Date: Month Day Year

3. Gender (Check one) Male Female

4. Last Name

5. First Name

6. Middle

7. Citizenship Status (Check one) U.S. Citizen Permanent Resident Alien Other

8. Alien Number: _____
USCIS Form Number: _____

9. Street Address (number and street)

10. Apt #

11. Zip Code

12. Borough (Check one) Bronx Brooklyn Manhattan Queens Staten Island

13. Name of Parent or Legal Guardian: Last Name First Name

14. Applicant's Home Phone # (Area code) - -

15. Applicant's Cell Phone # (Area code) - -

16. Emergency Contact Phone # (Area code) - -

17. Applicant's Email

18. Ethnicity (Check One) American Indian Asian (Non-Hispanic) Black (Non-Hispanic) Hispanic/Latino
 Pacific Islander White (Non - Hispanic) Other

19. Other than English, what language(s) are you most comfortable speaking? Spanish Chinese Russian Korean Arabic Haitian Creole If other, please name _____

20. Current educational status Student in HS or below College student HS graduate GED recipient Left HS before graduating

21. Educational-Student Type Full-Time Student Part-Time Student Vocational Post Secondary Not in School

22. Current grade if in High School or below. If not in HS, indicate the last grade completed.

23. Is the applicant any of the following (Check all that apply) Disabled Homeless/ Runaway ACS Preventative Services Served In Military
 Foster Care Offender/ Court Involved Parent Does Not Apply

24. Is applicant or applicant's family currently receiving public assistance? Yes No If No, proceed to question 26.

25. Type of Public Assistance (Check all that apply) Family Assistance (formerly known as AFDC) Food Stamps S.S.I. Safety Net/Home Relief Other

26. Total family income (gross) for the last SIX months \$

27. Number of family members currently living in applicant's household

28. What is the applicant's long-term career goal? _____

29. Do you have any previous work experience? Yes No

30. Is the applicant or any member of the household (0-64 years of age) covered by Medicaid, Child Health Plus, Family Health Plus or private medical insurance? Yes No

31. If NO, do you want to be contacted with information about public health insurance programs? Yes No

32. Selective Service Registration #: - - Registration Date: Month Day Year

Males 18 years of age must be registered with the Selective Service System to participate in the program (if you have not already registered; visit www.sss.gov.)

CERTIFICATION OF ACCURACY

I, the undersigned, certify that all information on this form is true and correct. I understand that my statements are subject to verification. I further understand that any false statements may subject me to criminal prosecution under both New York State Penal Laws, section 175.35 and Federal Law, 18 U.S.C.A. 1001, and to civil action for return of all monies received. I agree and accept that I will abide by all applicable rules and regulations of this program.

Applicant Signature _____ Date _____

Parent/Guardian Signature _____ Date _____

SYEP Provider Intake Officer Signature _____ Date _____

The status of your application can be found at www.nyc.gov/dycd

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If you are selected; to accept the job; you must show a picture I.D and your current report card (if you are in school). In order to be placed in a summer job, you will need to bring certain documents to your SYEP provider. You must submit **COPIES** of one (1) item from categories 1-9 listed below as it applies to you. These items are needed to officially complete your enrollment so that you are eligible for an SYEP job. Note that some documents may satisfy more than one category (e.g. U.S. Birth Certificate or current U.S. Passport for categories 3 and 6).

1. Proof of Identity

Official Picture ID
(school, city, state, government issued)

2. Proof of Employment Authorization

Report Card (*dated within the last 6 mos*) **OR**

Official School Transcript **OR**

NYS Driver/Non-Driver's License **OR**

Voter's Registration Card **OR**

U.S. Military Card /Draft Record **OR**

3. Proof of Age

Birth Certificate **OR**

Benefit Card **OR**

NYS Driver/Non-Driver's License **OR**

Alien Registration Card **OR**

Valid U.S. Passport

4. Proof of Social Security Number

Social Security Card (**ONLY**)

5. Working Papers (*Must be age applicable*)

If you are under the age of 18 at the time of application, you must submit your most current working papers.

Working papers can be acquired through your school. If you are not attending school, call 311 or contact your local public high school.

14 and 15 years of age: Blue Card

16 and 17 years of age: Green Card

6. Proof of Citizenship/Alien Status

Valid U.S. Passport **OR**

U.S. Birth Certificate **OR**

Alien Registration Card **OR**

I-94 , I-551, **OR**

Certificate of Naturalization **OR**

Employment Registration Card

7. Proof of Address (*Dated within the last 6 months*)

Home Utility Bill **OR**

Current Lease **OR**

Official Mail from a Federal, State or City Agency

8. Proof of Family Income
(*Dated within the last 6 months*)

If Supported by Public Assistance

Current EBT Card (with parent/guardian name) **AND** a recent store receipt **OR**

Current Benefit Budget/ SNAP Letter **OR**

Official letter from Social Services (Must include applicant's name, Benefit # and date)

OR

If Not Supported by Public Assistance

Two (2) consecutive pay stubs dated within the last six months (*Must include payee name, and gross income*) **OR**

2013 W-2 form and one (1) pay stub dated within the last six months **OR**

Current Pension Award letter **OR**

Current SSA Award letter **OR**

Unemployment Benefit Document dated within the last six months **OR**

If self-employed, **2013** Tax Return including Schedule "C" or "E" (if receiving rental income)

9. SYEP Application

A signed SYEP application is required for all youth. Youth under the age of 18 are required to have the signature of a parent or guardian.

Please provide ONLY if applicable

10. Selective Service Registration Card **OR**

Selective Service "Online Receipt"

Required for males 18 years of age or older

11. Proof of Disability: Official documentation as

applicable certifying disability from a physician, ACS, HRA, School, Social Service agency or authorized entity.

*Please note: all references to the word **current** mean documents dated within the last six (6) months or where applicable, documents which are still valid and have not expired.*

Reminder: ONLY COPIES OF THESE DOCUMENTS WILL BE ACCEPTED

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SYEP 2014 LIST OF COMMUNITY-BASED PROVIDERS

BRONX			
Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
Aspira of New York 345 Brook Ave, 10456; 718-292-3781 6 train to Brook Ave, 2,5 train to 149 th St. & Brook Ave, Bx17 bus to E 141 st St/ Bx19 bus to E 149 th St 7 3 Ave	Bronx Works 1130 Grand Concourse Bronx; 10456 718-508-3040 4 Train Uptown to Burnside Avenue	Aspira of New York 345 Brook Ave, 10456; 718-292-3781 6 train to Brook Ave, 2,5 train to 149 th St. & Brook Ave, Bx17 bus to E 141 st St/ Bx19 bus to E 149 th St 7 3 Ave	Bronx Works 1130 Grand Concourse Bronx; 10456 718-508-3040 4 Train Uptown to Burnside Avenue
Catholic Charities- Archdiocese School P.S 11 1257 Ogden Ave; 10452 - 212-795-1490 4 train to 167 th Street Bx13 bus to Ogden Av - W 168 St	Mosholu Montefiore Community Center 3450 Dekalb Avenue; 10467 Bronx; 718-882-4000 4 Train Uptown to Mosholu Parkway	Catholic Charities- Archdiocese School P.S 11 1257 Ogden Ave; 10452 - 212-795-1490 4 train to 167 th Street Bx13 bus to Ogden Av - W 168 St	Mosholu Montefiore Community Center 3450 Dekalb Avenue; 10467 Bronx; 718-882-4000 4 Train Uptown to Mosholu Parkway
Children Arts & Science Workshop 2530 Jerome Ave, 10468; 212-740-8170 D, B, 4 trains to Fordham Road or Bx32 bus to 192nd Street and Jerome Ave	Community Association of Progressive Dominicans MS 117 Joseph H. Wade School Middle School, 1865 Morris Avenue, RM 140; 718-466-1806 B train to 175th St./ D train to Tremont Ave./ Bx36 bus to Tremont	Children Arts & Science Workshop 2530 Jerome Ave, 10468; 212-923-7766 D, B, 4 trains to Fordham Road or Bx32 bus to 192nd Street and Jerome Ave	Community Association of Progressive Dominicans MS 117 Joseph H. Wade School Middle School, 1865 Morris Avenue, RM 140; 718-466-1806 B train to 175th St./ D train to Tremont Ave./ Bx36 bus to Tremont
Kips Bay Boys & Girls Club 1930 Randall Ave, 10473; 718-893-8600 6 train to Parkchester/177th St. then Bx39 bus to Randall Ave	South Bronx Overall Economic Development Corporation 555 Bergen Ave; 3 rd FL; 718-732-7628 2, 5 train to 3rd Ave 149 th St	Kips Bay Boys & Girls Club 1930 Randall Ave, 10473; 718-893-8600 6 train to Parkchester/177th St. then Bx39 bus to Randall Ave	Phipps Community Development 1030 East 178th St. 10460; 646-589-1307 2, 5 train to East Tremont Ave/West Farms Square
The Children's Aid Society 1522 Southern Blvd. 10460 917-286-1535 2 or 5 train to 174 th ST	Woodycrest Center for Human Development 153 West 165 th Street 10452; 718-992-4256 4 Train Uptown to 161 Street	Simpson Street Development Association 997 East 163rd St; 10459 - 718-589-1510 6 train to Hunts Point/2,5 train to Simpson St	South Bronx Overall Economic Development Corporation 555 Bergen Ave; 3 rd FL; 718-732-7628 2, 5 train to 3rd Ave 149 th St
		The Children's Aid Society 1522 Southern Blvd. 10460 917-286-1535 2 or 5 train to 174 th ST	Wildcat 560 East 179th Street; Room 308 718-294-0230 D Train to Tremont Ave & Grand Concourse then transfer to the Bx 36 bus to East 180th St. & Arthur Ave
		Woodycrest Center for Human Development 153 West 165 th Street; 718-992-4256 4 Train Uptown to 161 Street	
BROOKLYN			
Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
CAMBA 2211 Church Ave, Room 204 718-462-4244 B train to Church Ave	Catholic Charities Neighborhood Svcs. 191 Joralemon St. 2 nd fl. 11201 718 722-6149 A or C train Borough Hall	Bedford Stuyvesant Restoration 1368 Fulton St. 6 th floor 718 636-6996 A-Train to Nostrand Ave	Brooklyn Neighborhood Improvement Assoc. 1482 St. Johns Place Room 1C - 11213 718 773-4116 3 or 4-Train to Utica Ave
Chinese American Planning 4101 8 th Ave, 11232 - 718-492-0409 D train to 9 th Ave B70 bus running on 8 th Ave line	Community Counseling and Mediation 810 Classon Avenue 11238; 718-230-5100 2,3,4,5 train to Franklin Ave	CAMBA 2211 Church Ave, Room 204 718-462-4244 B train to Church Ave	Catholic Charities Neighborhood Svcs. 191 Joralemon St. 2 nd fl. 11201 718 722-6149 A or C train Borough Hall
Council Of Jewish Organizations of Flatbush 1546 Coney Island Avenue, 11230 718 252-4446 Q- Train to Avenue M	Cypress Hills LDC 350 Linwood St. 11207 917-564-6098 J- Train to Cleveland Street C- Train to Shepherd Avenue	Chinese American Planning 4101 8 th Ave, 11232 - 718-492-0409 D train to 9 th Ave B70 bus running on 8 th Ave line	Cypress Hills LDC 350 Linwood St. 11207 917-564-6098 J- Train to Cleveland Street C- Train to Shepherd Avenue
Henry Street Settlement 1958 Fulton St. 11233; 646-265-6773 C train to Ralph Ave/ B25 bus to Fulton & Ralph Ave btw. Ralph & Howard Ave	Italian American Civil Rights League 1460 Pennsylvania Ave #1B 718 642-2180 3- Train to Pennsylvania Ave & B83 Bus to Vandalia Avenue	Edith And Carl Marks Jewish Community House Of Bensonhurst 7802 Bay Parkway 11214; 718 943-6389 D- Train to Bay Parkway / N-Train to Kings Highway	Henry Street Settlement 1958 Fulton Street; 646-265-6773 C train to Ralph Ave or B25 bus to Fulton & Ralph Ave btw. Ralph & Howard Ave
National Society For Hebrew Day School 1546 Coney Island Ave - 11230 718 252-4446 Q- Train to Avenue M	SCO Center for Family Life Sunset Park High School 153 35th St. 11232; 718-840-1640 N or D Train to 36 th Street R Train to 45 th Street	Italian American Civil Rights League 1460 Pennsylvania Ave #1B 718 642-2180 3- Train to Pennsylvania Ave & B83 Bus to Vandalia Avenue	National Society For Hebrew Day School 1546 Coney Island Ave - 11230 718 252-4446 Q- Train to Avenue M
Sesame Flyers International 905 Winthrop Street, 11203 718-693-0500 3,4 Train to Utica Avenue then B46 Bus to Winthrop Street	St. Nick's Alliance Corporation 850 Grand Street, Rm. 184; 11211 718-599-9224 L train to Grand /B43- Stops on Graham Ave. & Grand St	Police Athletic League 985 Rockaway Avenue - 11212; 718-947-7640 3 Train to Rockaway Avenue	Research Foundation CUNY – Medgar Evers College Campus 1534 Bedford Avenue, 11216 2 or 4 Train downtown to Franklin Avenue

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		Ridgewood Bushwick SCC 1474 Gates Ave, 11237; 718-381-9653 L train or M train to Myrtle/Wyckoff Ave	SCO Center for Family Life Sunset Park High School 153 35th St. 11232; 718-840-1640 N or D Train to 36 th Street R Train to 45 th Street
		St. Nick's Alliance Corporation 850 Grand Street, Rm. 184; 11211 718-599-9224 L train to Grand /B43- Stops on Graham Ave. & Grand St	
MANHATTAN			
Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
Catholic Charities – Archdiocese School I.S 143 515 West 182nd Street Room B2 NY, NY 10033 212-795-1490	Chinese American Planning 165 Eldridge St. – 10002; 212-792-4579 Take the F train to Delancey Street or the M to Essex Street (same area).	Catholic Charities – Archdiocese School I.S 143 515 West 182nd Street Room B2 NY, NY 10033 212-795-1490	Chinatown Manpower 70 Mulberry St. 3 rd . Fl.; 10013 212-571-1690 6 Train to Brooklyn Bridge
El Barrio's Operation Fightback 413 East 120 th St. Suite 401; 10035 212-427-7080 4 Train to Uptown to 125 th . St.	New York City Housing Authority- M Any NYCHA Management Office or Community Center; 212-306-8000	Chinese American Planning 165 Eldridge St. – 10002; 212-792-4579 Take the F train to Delancey Street or the M to Essex Street (same area).	El Barrio's Operation Fightback 413 East 120 th St. Suite 401; 10035 212-427-7080 4 Train to Uptown to 125 th . St.
New York City Mission Society 646 Malcolm X Blvd.; 10037 212-368-8400 3 Train uptown to 145 th Street	The Children's Aid Society 105 East 22 nd Street; 10010 917-286-1535 - 6 train to 23 rd Street	Inwood Community Services 651 Academy St. 10034 -212-942-0043 A Train Uptown to Dyckman St.	New York City Mission Society 646 Malcolm X Blvd.; 10037 212-368-8400 3 Train uptown to 145 th Street
		Police Athletic League 441 Manhattan Avenue; 10026 718-947-7640 A or C train to 125 th St, Cor. of 119 th St	The Children's Aid Society 105 East 22 nd Street; 10010 917-286-1535 - 6 train to 23 rd Street
		YM-YWHA Washington Heights of Inwood 54 Nagle Avenue; 10040; (212) 569-6200 1 train to the Dyckman Street stop or 7 or 100 buses to Broadway & Nagle Ave	
QUEENS			
Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
Central Queens-YM & YWHA 63-25 Main Street – 153C; 11367 718-263-1919 J train Sutphin Blvd. & Q44 bus	Chinese American Planning 136-18 39 th Avenue, 8 th fl. Flushing 11354 718-358-8899 ext 131 F train to 42 nd St take 7 train to last stop	Chinese American Planning 136-18 39 th Avenue, 8 th fl. Flushing 11354 718-358-8899 F train to 42 nd St take 7 train to last stop	Greater Ridgewood Youth Council 59-03 Summerfield St. 11385; 718-456-5437 M train to Forest Ave walk to Myrtle Av
Greater Ridgewood Youth Council 59-03 Summerfield St. 11385; 718-456-5437 M train to Forest Ave walk to Myrtle Av	HANAC 23-16 30 th Avenue; Astoria 11102 718-204-2325 N or Q train to 30 th Ave Q69 bus to 30 th Ave & 21 st Street	HANAC 23-16 30 th Avenue; Astoria 11102 718-204-2325 N or Q train to 30 th Ave Q69 bus to 30 th Ave & 21 st Street	Henry Street Settlement 89-25 Parson Boulevard - 11432; 646-265-7977 F train to Parsons Blvd btw. 89 th & 90 th
Henry Street Settlement 89-25 Parson Boulevard - 11432; 646-265-7977 F train to Parsons Blvd btw. 89 th & 90 th	Jacob Riis 10-25 41 st Avenue LIC, 11101 718-784-7447 F train to 21 st St/Queensbridge	Police Athletic League 116-25 Guy Brewer Blvd. 11434; 718-947-7640 E train to Jamaica Center, Q11 or Q113 bus to Archer Ave (btw. Foch & Linden Blvd)	Queens Community House 108-25 62 nd Drive 11375; 718-592-5757 F train to 71 st St bus to Q23 to 108 th St.
Queens Community House 108-25 62 nd Drive 11375; 718-592-5757 F train to 71 st St bus to Q23 to 108 th St.	Laguardia/ Research Foundation 31-10 Thomson Ave. LIC; 11101 718-609-2132/718-482-5340 E, M, G train to 23rd St. and Court Square/7 train to 33rd and Rawson	Laguardia/ Research Foundation 31-10 Thomson Ave. LIC 718-609-2132/718-482-5340 E, M, G train to 23rd St. and Court Square/7 train to 33rd and Rawson	Rockaway Development & Revitalization Corp 611 New Haven Ave 11691 Far Rockaway 718-327-5300 xt.227 A-Train to Far Rockaway
Rockaway Development & Revitalization Corp 611 New Haven Ave 11691 Far Rockaway 718-327-5300 xt.227 A-Train to Far Rockaway	Southern Queens Park Association/ Roy Wilkins Park, 177 th St. & Baisley Blvd; 718-276-4630 E/J train to Jamaica Ctr, & Q5/ Q85 bus to Baisley Blvd		
STATEN ISLAND			
Service Option 1 (Younger Youth 14-15 years old)		Service Option 2 (Older Youth 16-24 years old)	
United Activities Unlimited PS 18 @221 Broadway 10310; 718-448-4834 S53 bus to Broadway & Castleton Ave		United Activities Unlimited 1000 Richmond Terrace 10301; 718-448-4834 S40 bus to Snug Harbor Road	