



SCRIE

ANNUAL OWNER / AGENT ADJUSTMENT FOR RENT CONTROLLED APARTMENTS

Mail to: NYC Department of Finance, 59 Maiden Lane, 22nd Floor, New York, NY 10038

Instructions: Use this form if you are an owner/agent with updated Fuel Cost (FCA) or Maximum Collectible Rent (MCR) or Maximum Base Rent (MBR) information for SCRIE tenants. Please complete this form for each affected building and attach DHCR-approved increase documentation.

SECTION I - APPLICANT INFORMATION

1. Owner / Agent: a. _____ b. _____
Company Name Contact Person

2. Contact Person Phone Number: (____) _____ Extension: _____

3. Contact Person Email Address: _____

4. Mailing Address: _____
NUMBER STREET NAME
CITY STATE ZIP CODE

5. Building Property Address: _____
NUMBER STREET NAME
CITY STATE ZIP CODE

6. Building Borough: _____ Block: _____ Lot: _____

7. SCRIE Docket Number(s): _____

Please attach additional sheet if needed.

SECTION II - EXEMPTIBLE INCREASE

Increases for FCA, MCR and MBR must be authorized by DHCR. Please specify which type of increase(s) you are requesting for the tenant(s) listed above.

1. Reason for Adjustment (check all applicable boxes):

- Fuel Cost Increase Maximum Collectible Rent Maximum Base Rent

SECTION III - CERTIFICATION

I certify that all information contained in this application is true and correct to the best of my knowledge and belief. I understand that willful making of any false statement of material fact herein will subject me to the provisions of law relevant to the making and filing of false instruments and will render this application null and void.

Signature of Owner / Agent _____ Date _____

Signature of Preparer (If other than owner / agent) _____ Date _____