



**Application Form
New York City Water Board
Multiple-family Conservation Program**

PROPERTY INFORMATION

Borough:	Block:	Lot:
DEP Account Number(s):		
Service Address (from DEP bill):		
Number of Residential Units: (See Checklist Below)		
Number of Low-consumption Commercial Units: (See Checklist Below)		

Commercial Units: Company Name and Nature of Business (Attach list if you need more room)	
Company Name	Nature of Business

This property is a Rental HDFC Cooperative Condo Other _____

Low-consumption toilet/shower heads: <input type="checkbox"/> Replaced Under Toilet Rebate Program <input type="checkbox"/> Replaced by Owner During Building Renovation <input type="checkbox"/> Other (specify)
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Does the building have a central laundry room(s)? You need to attach a copy of any contract which must indicate the expiration or renewal date. See Checklist below.

PROPERTY OWNER INFORMATION

Owner Name:		
Business Address:		
Phone:	Fax:	E-mail:

MANAGING AGENT INFORMATION (This is the person or firm listed in the HPD Annual Registration Letter)

Contract Name:		
Business Address:		
Phone:	Fax:	E-mail:

APPLICATION CONTACT INFORMATION (If different than the Owner or Managing Agent, the Owner or Managing Agent must complete and attach an Owner Authorization Letter)

Contract Name:		
Business Address:		
Phone:	Fax:	E-mail:

OWNER OR MANAGING AGENT'S CERTIFICATION

I certify that the information on this application is true, that at least 70% of the toilets and shower heads in the property comply with low-consumption specifications, the building has a working contemporary meter and Automated Meter Reading (AMR) device, and that the building meets and will continue to meet the other program requirements as set out in the New York City Water Board Rate. I recognize that by approving this application, neither the Water Board nor DEP are making any determination concerning the cost-effectiveness of this rate for the property. Such a determination is the sole responsibility of the owner.

Print Name (Must be legible)

Signature

Subscribed and sworn to me this _____ day of _____, 201_

Notary

Checklist for the Application Form

1. Did you attach a copy of the current Certificate of Occupancy? If the building was constructed before 1938, or for some other reason does not have a Certificate of Occupancy, the number of residential units will be based on Department of Finance records.
2. Did you separately list all Low-consumption Commercial Units? A Low-consumption Commercial Unit is a unit in which water will be used primarily by employees for sanitary purposes with projected annual consumption of less than 63,000 gallons. Commercial units with laundry, medical, food or beverage-related businesses are specifically excluded.
3. Did you attach a copy of your laundry room contract showing the expiration or renewal date? If the machines are the property of the building owner, they must be replaced within five years of acceptance of this application. If the existing machines meet the water efficiency standard, a statement reporting the washer model and year of manufacture must be provided as part of the application.
4. Did you complete and attach a current DEP Customer Registration Form?

MAILING ADDRESS

Attention: MCP Application Review
New York City Department of Environmental Protection
59-17 Junction Boulevard, 7th Floor
Flushing, NY 11373