

City of New York
DEPARTMENT OF ENVIRONMENT PROTECTION
Internal Job Vacancy Notice

Civil Service Title: Supervisor Electrician	Level: N/A
Title Code No: 91769	Daily Salary: \$369.25 p/d
Office Title: Supervisor Electrician	Work Location: Various Citywide Locations
Division/Work Unit: Electrical Section	Number of Positions: 2
Hours/Shift: 35 Hours per Week/Day	Agency Tracking #: N/A

Job Description

Under general supervision, the selected candidates will supervise Electricians, Electrician's Helpers, and other assigned personnel during the installation, repair, replacement and maintenance of apparatus, equipment and electrical wiring circuits for buildings and other structures according to the provisions of applicable codes and regulations. Duties will include preparing work schedules, work orders and work assignments using the Computerized Maintenance Management System (CMMS); conducting field inspections of electrical installations and components of systems relative to work progress and determining if there is a need for alterations, maintenance and repairs thereto; overseeing the maintenance of critical equipment and ensuring that equipment reliability is maximized; supervising the operation of the electrical shop; consulting with staff personnel, contractors, inspectors and manufacturers' representatives in connection with department electrical work; responding to emergency work, keeping accurate records and preparing reports; and promoting a workplace that adheres to EH&S policies, procedures, and regulations.

Qualification Requirements

1. Six years of full-time satisfactory experience as an electrician acquired within the last fifteen years, at least one year of which must have been in a supervisory capacity; or
2. At least four years of experience as described in "1" above, plus sufficient satisfactory experience as an electrician's helper or apprentice electrician or training in the electrical field acquired in an approved trade, technical or vocational high school to make up the equivalent of the remaining experience. Six months of acceptable experience will be credited for each year of such helper experience, apprentice training or training in the electrical field. However, all candidates must have had at least one year of full-time satisfactory experience as a supervising electrician acquired within the last fifteen years.

LICENSE REQUIREMENTS: A Motor Vehicle Driver license valid in the State of New York. For certain positions, a New York State Class B Commercial Driver License is required. For certain positions, a Master Electrician license or a Special Electrician license issued by the New York City Department of Buildings is required. All licenses must be maintained for the duration of employment.

Special Note: All positions are within Wastewater Treatment Plants and Collections Facilities.

All Candidates must be DEP employees and serving as a permanent civil service Electrician.

PREFERRED SKILLS

The selected candidates should have basic computer skills and knowledge of the Computerized Maintenance Management System (CMMS).

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right corner of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Residency restrictions apply to this position.

Appointments are subject to OMB approval.

Post Date: 3/14/2012

Post Until: 3/27/2012

JVN: 826-12-98656-WT

The City of New York is an Equal Opportunity Employer