

City of New York
DEPARTMENT OF ENVIRONMENTAL PROTECTION
Citywide Job Vacancy Notice

Civil Service Title: Administrative Engineer	Level: M3
Title Code No: 10015	Annual Salary: \$60,740 / \$65,503 - \$162,014
Office Title: Chief of CMOM Compliance	Work Location: 96-05 Horace Harding Expwy., 3 rd Fl.
Division/Work Unit: Bureau of Water & Sewer Operation/Field Operations	Number of Positions: 1
Hours/Shift: 35 Hours a week/Day	Agency Tracking #: N/A

Job Description

The Bureau of Water and Sewer Operation (BWSO) seeks a self-starting, motivated individual to manage and coordinate the bureau's compliance and activities with regard to its Collections System Capacity Management, Operations and Maintenance (CMOM) efforts throughout the five boroughs. Under the executive direction of the Director of Field Operations within the NYC Environmental Protection (DEP) BWSO with the widest latitude for independent judgment and decision-making, the selected candidate will serve as Chief of the CMOM Compliance and direct a staff of approximately 20 personnel, including Professional Engineers, engineers, and inspection personnel to ensure the inspection, maintenance and investigations of NYC's Sewer System are performed in compliance with specifications and in accordance with the guidelines set forth in the Guide for Evaluating Capacity Management Operation and Maintenance (CMOM) at Sanitary Sewer Collections Systems issued by the US Environmental Protection Agency (January 2005). The primary goals and functions of this position will be to focus resources to achieve the following: Lead in the identification of sewer system problem areas, diagnose the root cause of system issues, prioritize investigative and remedial activities and develop preventive maintenance schedules; develop comprehensive action plans to address sewer system issues by synthesizing information about the range of problems impacting specific geographic areas including but not limited to chronic and/or dry weather sewer backups (SBUs), manhole overflows, grease, sedimentation, Sanitary Sewer Overflows (SSOs), and chronic catch basin issues; develop and implement a comprehensive metric framework to track key performance indicators on the progress and efficacy of BWSO sewer cleaning, sewer remediation and capital programs, the metrics shall be used to drive operations, monitor progress and adjust programs as needed; make recommendations to inform the overall direction of field operations and capital planning and expenditures using findings and analysis from the metrics and analytical efforts of the unit; manage contracts involving sewer cleaning and maintenance including cleaning and television of the sewer system to support the capital construction program and the field operations division regular operations; and develop necessary training programs and policies to implement these programs, training programs must address both regulatory and operational issues. In addition, the candidate will coordinate with other divisions within BWSO and work closely with other Bureaus within DEP including Strategic Planning, Environmental Planning and Legal Affairs on the planning and implementation of all the above.

Qualification Requirements

A valid New York State License as a Professional Engineer is required. In addition, candidate must have six (6) years of full-time paid experience in civil, mechanical, electrical, chemical or air pollution control engineering work, at least two (2) years of which shall have been as an Administrative Engineer.

Essential Skills

The selected candidate should be familiar with the United States Environmental Protection Agency's Guide for evaluating Capacity, Management Operation, and Maintenance (CMOM) programs at sanitary sewer collections system.

To Apply:

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right CORNER of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18th Floor - Flushing - NY 11373-5108

OR

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

Recruit@dep.nyc.gov

For more information about DEP, visit us at: www.nyc.gov/dep

Appointments are subject to OMB approval

Post Date: 06/28/2011	Post Until: Filled	JVN: 826-11-88039-WSO
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The City of New York is an Equal Opportunity Employer