

**City of New York**  
**DEPARTMENT OF ENVIRONMENTAL PROTECTION**  
**Citywide Job Vacancy Notice**

<b>Civil Service Title:</b> Supervisor Electrician	<b>Level:</b> N/A
<b>Title Code No:</b> 91769	<b>Daily Salary:</b> \$369.25 p/d
<b>Office Title:</b> Supervisor Electrician	<b>Work Location:</b> Various Citywide Locations
<b>Division/Work Unit:</b> Bureau of Wastewater Treatment/Skilled Trade	<b>Number of Positions:</b> 2
<b>Hours/Shift:</b> 35 Hours a week/Days	<b>Agency Tracking #:</b> N/A

**Job Description**

Under general supervision, the selected candidates will supervise Electricians, Electrician's Helpers, and other assigned personnel during the installation, repair, replacement and maintenance of apparatus, equipment and electrical wiring circuits for buildings and other structures according to the provisions of applicable codes and regulations. Duties will include preparing work schedules, work orders and work assignments using the Computerized Maintenance Management System (CMMS); conducting field inspections of electrical installations and components of systems relative to work progress and determining if there is a need for alterations, maintenance and repairs thereto; overseeing the maintenance of critical equipment and ensuring that equipment reliability is maximized; supervising the operation of the electrical shop; consulting with staff personnel, contractors, inspectors and manufacturers' representatives in connection with department electrical work; responding to emergency work, keeping accurate records and preparing reports; and promoting a workplace that adheres to EH&S policies, procedures, and regulations.

**Qualification Requirements**

1. Six years of full-time satisfactory experience as an electrician acquired within the last fifteen years, at least one year of which must have been in a supervisory capacity; *or*
2. At least four years of experience as described in "1" above, plus sufficient satisfactory experience as an electrician's helper or apprentice electrician or training in the electrical field acquired in an approved trade, technical or vocational high school to make up the equivalent of the remaining experience. Six months of acceptable experience will be credited for each year of such helper experience, apprentice training or training in the electrical field. However, all candidates must have had at least one year of full-time satisfactory experience as a supervising electrician acquired within the last fifteen years.

**LICENSE REQUIREMENTS** - A Motor Vehicle Driver's license, valid in the State of New York.

A Special Electrician license issued by the New York City Department of Buildings. All licenses must be maintained for the duration of employment.

**Special Note:** All positions are within Wastewater Treatment Plants and Collections Facilities.

**Essential Skills**

The selected candidates should have basic computer skills and knowledge of the Computerized Maintenance Management System (CMMS).

**To Apply:**

Please submit 2 copies of your resume placing the JVN# on the upper right corner of your resume.

The JVN# is located at the lower right CORNER of this page.

NYC Department of Environmental Protection

Recruitment Office: 59-17 Junction Boulevard -18<sup>th</sup> Floor - Flushing - NY 11373-5108

*OR*

Via E-mail, please submit your resume in Adobe PDF or Microsoft Word  
 placing the JVN# on the upper right corner of your resume as well as in the subject line to:

[Recruit@dep.nyc.gov](mailto:Recruit@dep.nyc.gov)

For more information about DEP, visit us at: [www.nyc.gov/dep](http://www.nyc.gov/dep)

NYC Residency is required within 90 days of appointment

Appointments are subject to OMB approval

**Post Date:** 06/06/2011

**Post Until:** 06/20/2011

**JVN:** 826-11-87105-WT

**The City of New York is an Equal Opportunity Employer**