



THE CITY OF NEW YORK
DEPARTMENT OF ENVIRONMENTAL PROTECTION
 Bureau of Environmental Compliance
 59-17 Junction Boulevard, 9th Floor, Flushing, New York 11373-5107
 Records Control (718) 595 - 3855

Instructions APC 501
Rev. 05/2011

Instructions for Completing Form APC 501 Application for Equipment Registration

USE THIS FORM FOR EQUIPMENT INSTALLATIONS LOWER THAN 2.8 MILLION BTU MAXIMUM INPUT RATE.
 PLEASE FILL OUT COMPLETELY. INCOMPLETE FORMS WILL NOT BE ACCEPTED
 FOR INSTALLATIONS EQUAL AND GREATER THAN 2.8 MILLION BTU, YOU MUST FILE FORM APC 5.0

- BUSINESS OWNER / REPRESENTATIVE INFORMATION:** Applications must be filed / signed by the **owner of the equipment**. If the applicant is a partnership or group other than a corporation, the application must be made by one individual who is a member of the group. If the applicant is a corporation, the application must be made by an officer of the corporation. **NAICS Code** refers to the North American Industry Classification System; please visit <http://www.census.gov/eos/www/naics/> to find the NAICS Code that applies to your business.
- PREMISE INFORMATION:** This is the address where the boiler / water heater / warm air heater / heater-chiller are located. Fill out the "Building Owner's" information if the business owner and building owner (where the equipment is located) is not the same person.
- TOTAL INPUT [BTU/HOUR]:** When calculating BTUs, you must total the input of all fuel burning equipment which feeds into a common emission point; all units connected / venting to the same chimney (e.g. Boiler + Hot Water Heater connected to the same stack). Add up the results from each box Input [(BTU/Hour) X Number of identical units]
- EQUIPMENT MAKE AND MODEL:** Name of manufacturer and model number. This is usually found on the name plate.
- BURNER MAKE/MODEL:** Name of manufacturer and model number of burner. This is usually found on the name plate. Please do **NOT** provide pump or motor information (e.g. General Electric, 115 Volts, etc.).
- FUEL TYPE:** After October 1, 2011, the purchase, sale, offer for sale, or transportation of, fuel oil grades no. 2, no. 4 and no. 6, should contain no less than two percent biodiesel. Check the corresponding box indicating the fuel type used in the equipment you are registering. In addition, if the fuel type your equipment uses is a customized blend, please check the "Biodiesel" box and enter the TOTAL percent of Biodiesel.
- INPUT (BTU/Hour):** Enter the Input BTU/Hour. This information is usually found in the manufacture's literature or on the name plate. It is a larger number than the Output BTU/Hour.
- OUTPUT:** Enter the Output BTU/Hour. This information is usually found in the manufacture's literature or on the name plate. It is a smaller number than the Input BTU/Hour.
- FIRING RATE:** If firing #2 / B2, Biodiesel = Maximum Gallons per hour (G.P.H.)
 [1 G.P.H. = 140,000 BTU / Hour]
 If firing Natural Gas = Maximum Cubic Feet per hour (C.F.H.)
 [1 C.F.H. = 1,000 BTU / Hour]
- UNIT USAGE:** Hours / Day = Varies 4 to 5 hours a day for heating load.
 Days / Week = For heat and hot water usually 7 days a week.
 Weeks / Year = 52 weeks or, if seasonal, 36 weeks.
- ADD MORE EQUIPMENT THAT HAS NOT BEEN REGISTERED PREVIOUSLY:** Add equipment that has NOT been previously filed in each box. Submit information for all fuel burning equipment (the boiler / water heater / warm air heater / heater-chiller, etc) with a maximum input rating of under 2.8 Million BTUs
- IS THIS EQUIPMENT A REPLACEMENT FOR EQUIPMENT PRESENTLY REGISTERED?** If YES, provide the installation number of the equipment it is replacing. This installation number will be cancelled to avoid future enforcement action against it.
- FEES:** Fees (for three years) are based on the maximum input rating.
 350,000 to less than 1,000,000 BTU / Hr = \$110.00
 1,000,000 to less than 2,800,000 BTU / Hr = \$190.00
 Additional copies of Registration = \$ 10.00
(If fee exempt, please submit NYC Finance Department Property Tax Exempt Certificate)

**IF YOU REQUIRE ADDITIONAL ASSISTANCE IN COMPLETING THIS FORM,
PLEASE CALL (718) 595-3855 AND ASK TO SPEAK TO AN ENGINEER**



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APPLICATION FOR REGISTRATION
FOSSIL FUEL BURNING EQUIPMENT APC501

FOR INTERNAL USE ONLY		
Fee Enclosed:	Tax Exempt: <input type="checkbox"/>	Application Number:
Review Date:	Reviewer's Name / Initials	
Expiration Date:	Approved <input type="checkbox"/>	Disapproved <input type="checkbox"/>

Business / Owner / Representative Information:

PAGE _____ OF _____

BUSINESS	Full Business Name / If individual then Owner's Name		NAICS Code	Business Representative / Agent's Name		Telephone
	Business' Address / Owner's Address		Telephone	Business Representative / Agent's Address		
	City / Borough	State	Zip Code	City / Borough	State	Zip Code
	Select type of ownership: <input type="checkbox"/> Sole Proprietorship <input type="checkbox"/> Partnership <input type="checkbox"/> LLC <input type="checkbox"/> Corporation <input type="checkbox"/> Other: _____			Title: <input type="checkbox"/> Owner <input type="checkbox"/> President <input type="checkbox"/> Treasurer <input type="checkbox"/> Partner <input type="checkbox"/> Secretary <input type="checkbox"/> Other: _____		

PREMISE INFORMATION (Location where equipment is located)	Building Owner's Name			Owner's Telephone		Date	
	Building Owner's Address			Borough / City	State	Zip	
	PREMISE HOUSE NUMBER	PREMISE STREET NAME	PREMISE NAME (IF ANY)	BOROUGH	ZIP		
	Floor	Room Number (if any)	BIN	Block	Lot	Number of apartments	Total Square Feet of floor area

LIST ALL UNITS CONNECTED / VENTING TO SAME CHIMNEY USE ADDITIONAL SHEETS IF NECESSARY STATE TOTAL INPUT IN BTU/HOUR: _____

Select one: Boiler Warm Air Heater Water Heater Heater / Chiller | Make: _____ Model: _____

Primary Fuel <input type="checkbox"/>	Fuel Type: <input type="checkbox"/> #2 / B2 <input type="checkbox"/> Biodiesel _____% <input type="checkbox"/> Natural Gas	Input (BTU/Hour)	Output (BTU/Hour)		# Identical Units: _____
	Firing Rate: Gallons/Hour or Cubic Feet/Hour	Unit Usage: Hours/Day	Days/Week	Weeks/Year	BURNER INFORMATION: Make: _____ Model: _____
Secondary Fuel <input type="checkbox"/>	Fuel Type: <input type="checkbox"/> #2 / B2 <input type="checkbox"/> Biodiesel _____% <input type="checkbox"/> Natural Gas	Input (BTU/Hour)	Output (BTU/Hour)		
	Firing Rate: Gallons/Hour or Cubic Feet/Hour	Unit Usage: Hours/Day	Days/Week	Weeks/Year	Model: _____

Is this equipment a replacement for equipment presently registered? YES NO If YES, Please provide the installation number of the equipment it is replacing: CA/CB # _____

ADD MORE EQUIPMENT THAT HAS NOT BEEN REGISTERED PREVIOUSLY:

Select one: Boiler Warm Air Heater Water Heater Heater / Chiller | Make: _____ Model: _____

Primary Fuel <input type="checkbox"/>	Fuel Type: <input type="checkbox"/> #2 / B2 <input type="checkbox"/> Biodiesel _____% <input type="checkbox"/> Natural Gas	Input (BTU/Hour)	Output (BTU/Hour)		# Identical Units: _____
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"I HEREBY AFFIRM UNDER PENALTY OF PERJURY THAT THE INFORMATION PROVIDED ON THIS FORM IS TRUE TO THE BEST OF MY KNOWLEDGE AND BELIEF AND THAT THE EQUIPMENT WILL BE OPERATED IN ACCORDANCE WITH THE REQUIREMENTS OF THE AIR POLLUTION CONTROL CODE, CHAPTER 1 OF TITLE 24, NEW YORK CITY ADMINISTRATIVE CODE, AND APPROPRIATE REQUIREMENTS OF OTHER AGENCIES. I RECOGNIZE THAT FALSE STATEMENTS ARE PUNISHABLE AS A MISDEMEANOR PURSUANT TO SECTION 24-190 OF THE AIR POLLUTION CONTROL CODE AND SECTION 210.45 OF THE PENAL LAW."

Owner / Representative / Agent Signature _____ Date _____

Print Name _____