

PERSONNEL SERVICES BULLETINS (PSBs)

100-6

Subject: Amendment to Constitutional Oath of Office for new appointees

Supersedes: Personnel Policy and Procedure 610-85

Source: Section 62 of the New York State Civil Service Law

Date: March 21, 1997

I. Background

Section 62 of the New York State Civil Service Law requires all new appointees, except those in the labor class, to take an oath of office or file a statement. The oath or statement is required only upon original appointment or upon a new appointment following an interruption of continuous service. The oath is not required upon promotion, demotion, transfer, change of title or reinstatement, pursuant to law or rules, of an employee whose services have been terminated and whose last executed oath or statement is on file.

II. Procedure

New employees must fulfill the oath or statement requirement by filing one of the following declarations with the employing agency:

"I do hereby pledge and declare that I will support the Constitution of the United States, and the Constitution of the States of New York, and that I will faithfully discharge the duties of the position of _____ according to the best of my ability."

OR

"I do solemnly affirm that I will faithfully discharge the duties of the position of _____ according to the best of my ability and perform my duties in a manner consistent with the Constitution of the United States and the Constitution of the State of New York."

William J. Diamond
Commissioner

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