

2016 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

FDNY

DIVISION

Management Analysis and Planning - Internal Audit & Control Unit

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ADDRESS2

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AGENCY DESCRIPTION (Max characters 3000)

As first responders to fires, public safety and medical emergencies, disasters, and terrorist acts, the FDNY protects the lives and property of New York City residents and visitors. The Department advances public safety through its fire prevention, investigation and education programs. The timely delivery of these services enables the FDNY to make significant contributions to the safety of New York City and homeland security efforts.

UNIT DESCRIPTION (Max characters 1000)

The Compliance Unit conducts financial and performance audits of FDNY systems to identify potential weaknesses and risks, recommend corrective options, and ensure that the Department conforms with federal, state and city directives. The Medical Compliance Unit is responsible for ensuring that all pre-hospital care reports are properly coded and reviewed for medical necessity and that ambulance billing conforms to federal and state regulations.

POSITION TITLE (Max characters 100)

SUMMER COLLEGE INTERN

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Intern will assist the FDNY's Department of Homeland Security Auditor with monitoring/evaluating Homeland Security Grant (HSG) program funds that provide community development/severice programs. The intern will also assist with preparing evaluation/audit reports on pre-liquidated/liquidated HSG funds.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

Accounting-level qualifications

APPLICATION PROCESS (Max characters 700)

All applicants must visit the NYC Careers website at www.nyc.gov/careers and search for Job ID#236721. **Internship position FDNY-002 must also be indicated on the cover letter and resume.**

SALARY RANGE

Summer Undergraduate College Intern - \$284.50-\$433.56

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

Undergraduate interns must be currently enrolled in an accredited college or university.