

2015 NYC SUMMER INTERNSHIP PROGRAM

AGENCY NAME

DEPARTMENT OF PARKS & RECREATION

DIVISION

Planning and Parklands Intern

ADDRESS1

New York, NY

ADDRESS2

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AGENCY DESCRIPTION (Max characters 3000)

The New York City Department of Parks and Recreation manages 14 percent of the land in New York City. These assets range from playgrounds and large parks, to tranquil wooded areas and over 14 miles of beaches. Parks serve as New Yorkers' backyards, as vital meeting areas for outdoor play and recreation - but also as critical engines for economic growth and development.

The past decade has seen a remarkable expansion of this system, with new parks, playgrounds, recreational facilities, and amenities opening across the five boroughs. The Bronx River was transformed from an urban dumping ground into a waterway that welcomes kayakers and has gleaming new parks dotting its shoreline. In Queens, Elmhurst Park flourishes where huge gas tanks once stood. In Manhattan, the High Line is a unique open space that brings much needed parkland to the Chelsea community. Brooklyn's once-abandoned industrial waterfront is revitalized with the creation of Brooklyn Bridge Park, Transmitter, and Bushwick Inlet Parks. On Staten Island, Freshkills will cover 2,200 acres of former landfill with lush rolling hills and winding streams. And through PlaNYC, we are ensuring a greener and more sustainable city for future generations. NYC Parks has built new regional parks, restored abandoned Works Progress Administration-era facilities such as McCarren Pool, greened asphalt traffic medians, converted part-time schoolyards into full-time public playgrounds, and has already planted more than 800,000 trees toward our goal of one million.

The work of the agency goes far beyond the maintenance of 14% of New York City's land. Parks is the City's leading programmer of cultural, athletic and social activities, including nature walks, concerts, learn-to-swim classes, sports clinics, historic house tours, and much more. Each year Parks hosts annual events such as WinterJam, Adventures NYC, and the Pumpkin Festival. In addition, Parks produces many special events, concerts and movie premieres, as well as providing free rental equipment for skating, baseball, and miniature golf.

The Parks Commissioner is appointed by the Mayor to oversee and direct the work of the agency. The Commissioner appoints Deputy Commissioners, Borough Commissioners, and Assistant Commissioners who are responsible for managing the agency's divisions. These senior officials supervise the work of thousands of Parks employees. They work with elected officials to complete capital improvements for parks, playgrounds, and recreation centers. They work with the private sector to sponsor free public events. They get the community involved in Parks through volunteer initiatives and educational and athletic programming in recreation and nature centers. They prepare Parks' budget and monitor the work of Parks' ice-skating rinks, golf courses and other concessions.

UNIT DESCRIPTION (Max characters 1000)

The Planning and Parklands Division is seeking to hire two (2) interns to support our work planning parks across all five boroughs. Work may include contributing to agency-level initiatives, such as the Community Parks or Regional Parks initiatives; the preparation of master plans; parks surveys or studies; development of metrics, data collection and analysis; and/or community engagement events. Interns are given a broad range of professional development opportunities and will be encouraged to provide creative input in to projects and tasks. Self direction and strong communication skills are essential. Both positions will be based at the Arsenal, located in Central Park at E. 64th and Fifth Avenue. Learn more about the work of the Division at: nycgovparks.org/planning-and-building/planning

The Planning Division is engaged in planning for the City's parks and open spaces, including:
Strategic planning and analysis

Real estate management

Conceptual

POSITION TITLE (Max characters 100)

Planning and Parklands Intern

INTERNSHIP RESPONSIBILITIES (Max characters 1500)

Participate in a variety of projects as needed:
Undertake research, developing metrics, and data analysis
Conduct and document site visits
Preparing maps and graphics for reports and presentations
Participate in work sessions to discuss problems and brainstorm solutions, evaluate feasibility and desirability
Draft text describing issues, background and proposals
Prepare text and graphics for meetings with senior staff, partner agencies, or the public.

QUALIFICATIONS/SPECIAL SKILLS/AREA OF STUDY (Max characters 1500)

Planning or landscape background is preferred, but not required
Demonstrated interest in urban and park planning
Excellent interpersonal and communication skills
Strong writing skills and ability to synthesize and summarize quantitative and qualitative data
Strong, independent problem solving skills
Familiarity with ArcGIS, Adobe Illustrator and Photoshop
Can include optional portfolio with resume and cover letter

APPLICATION PROCESS (Max characters 700)

Please email cover letter and resume to Leslie.Nusblatt@parks.nyc.gov

SALARY RANGE

Unpaid

Internship may be used to fulfill college credit requirement

ADDITIONAL INFORMATION / COMMENTS (Max characters 700)

nyc.gov/internship
