

# NYC GIVES CHARITY FAQs

**1. *When does open enrollment for charities to participate in NYC Gives occur?***

The open enrollment period for charities, announced by DCAS and EarthShare, normally occurs annually in the fall and is launched in the summer of the following year. Continue to visit the [NYC Gives](#) website for updates.

**2. *How are charities selected to participate in the NYC Gives campaign?***

EarthShare reviews applications from charities and determines participation based on the following rules, which are codified in Chapter 12 of Title 55 (DCAS Provisions) of the Rules of the City of New York:

- An organization, whose primary mission is the protection and enhancement of the natural environment or conservation of natural resources (organizations must identify themselves as an "environmental" or "conservation" organization in their formal literature, i.e. annual report, brochures, etc., and must spend more than 50% of their budget on environmental or conservation programs).
- A charity is a human health and welfare organization providing services, benefits, or assistance to, or conducting activities affecting human health and welfare.
- The Internal Revenue Service (IRS) recognizes the charitable organization as one which is tax-exempt under 26 U.S.C. 501(c) (3) and to which contributions are tax deductible pursuant to 26 U.S.C. 170.
- Member charities annually complete an audit and must have been in existence for three years prior to applying to the Federation as evidenced by three years' of IRS Form 990s.

Applications are reviewed for eligibility and completeness. Any charity that meets the requirements is accepted into the campaign. Disqualified charities are given the opportunity to submit appeals.

**3. *How can my charity participate in the NYC Gives Campaign in the future if the open enrollment period is closed?***

Continue to visit the [NYC Gives](#) website for open enrollment updates.

**4. *Where can I review EarthShare's financial profile?***

EarthShare's financial profile can be viewed online at [Guidestar](#).

**5. *How do I request a pledge report and payment information for my organization?***

EarthShare is responsible for compiling and distributing quarterly campaign pledge reports. If you have not received one, please contact [NYCGives@dcas.nyc.gov](mailto:NYCGives@dcas.nyc.gov).

**6. *Can I forward my charity's special fundraising drives and/or special events information directly to a City agency?***

No. NYC Gives protocol requires that all charity solicitations (*e.g., special fundraising drives and/or events information*) be forwarded to the Department of Citywide Administrative Services (DCAS). You may contact DCAS directly at [NYCGives@dcas.nyc.gov](mailto:NYCGives@dcas.nyc.gov).