

April 30, 2015

Stacey Cumberbatch
Commissioner

Nancy B. Kiyonaga
Director, Commission Operations & Municipal Assistance
New York State Department of Civil Service
Alfred E. Smith State Office Building
Albany, New York 12239

Dawn M. Pinnock
Deputy Commissioner
Human Capital

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21st Floor
New York, NY 10007

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Dear Ms. Kiyonaga:

I am forwarding to you the first DCAS Progress Report under the two-year Provisional Reduction Plan extension. The report covers the period beginning 11/1/2014 and ending 2/28/2015. This submission includes the following:

- ◆ **Provisional Counts:** This report includes, the total count of provisionals; the number of provisionals serving grouped by agency and by title; the number of provisionals added by agency and title, and, the number of provisionals reduced, and the reason, by agency and title.
- ◆ **Civil Service Lists:** A report of all open competitive and promotional civil service lists.
- ◆ **Exams in Progress:** A list of all exams held pending list establishment and exams scheduled to be held during the reporting period ending 6/30/2015, and their status.
- ◆ **Titles with Few Incumbents:** A list of titles evaluated for potential reclassification action during the reporting period.

Exams Update

Open competitive and promotion exams for the title of Mate (DEP) were cancelled at the request of the Department of Environmental Protection so exams for the title of Mariner could be conducted instead. Mate (DEP) is tentatively planned for examination during the 2016 exam year.

The Department of Correction requested a two month delay in the administration of exams for Warden (Correction) and Captain (Correction).

Exams for the Exterminator, and Housing Exterminator titles were postponed until May of this year so they could be administered electronically, which required additional development time.

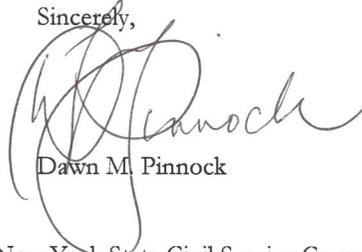
Titles with Few Incumbents Update

In the timeline submitted with our baseline report we anticipated evaluating approximately 65 titles during each reporting period. During this reporting period we completed a preliminary analysis of all 389 titles and have made recommendations on 25 of them. A list of those titles, the recommended actions, and the status of those actions can be found in the Titles with Few Incumbents attachment.

If you have any questions please call me at (212) 386-6367.

Thank you.

Sincerely,



Dawn M. Pinnock

C: Jerry Boone, President, New York State Civil Service Commission
Anthony E. Shorris, First Deputy Mayor
Stacey Cumberbatch, Commissioner of DCAS
Zachary W. Carter, Corporation Counsel
Robert W. Linn, Commissioner of Labor Relations

Attachments