



Exam Number: \_\_\_\_\_ - \_\_\_\_\_

Your Social Security Number: \_\_\_\_\_ - \_\_\_\_\_ - \_\_\_\_\_

**EXPERIENCE:** BEGIN WITH THE MOST RECENT RELATED EMPLOYMENT BELOW AND WORK BACK. IF MORE SPACE IS NEEDED ATTACH ADDITIONAL SHEETS WITH SAME HEADINGS  
**PROOF OF EMPLOYMENT:** YOU ARE REQUIRED TO ATTACH A COPY OF YOUR W-2 FORM FOR EACH OF THE REQUIRED YEARS OF EXPERIENCE LISTED ON THIS APPLICATION.

EMPLOYMENT DATES		EMPLOYER'S NAME, ADDRESS, APPLICABLE LICENSE NUMBER AND THE NAME OF YOUR IMMEDIATE SUPERVISOR	LENGTH OF EMPLOYMENT IN YEARS AS:				
FROM: MO/DAY/YR	TO: MO/DAY/YR						
LENGTH OF EMPLOYMENT		ENGINEER'S NAME AND INDEX NUMBER:	FIREMAN	OILER	GENERAL ASSISTANT	BOILER MAKER	MACHINIST
YEAR(S)	MONTH(S)						
WAS THIS A HIGH PRESSURE PLANT? YES [ ] NO [ ]	PLANT BOILER HORSE POWER?						

LIST THE EXPERIENCE THAT WILL QUALIFY YOU UNDER THE TERMS OF THE REQUIREMENTS.

EMPLOYMENT DATES		EMPLOYER'S NAME, ADDRESS, APPLICABLE LICENSE NUMBER AND THE NAME OF YOUR IMMEDIATE SUPERVISOR	LENGTH OF EMPLOYMENT IN YEARS AS:				
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The following statements are to be submitted by applicants who qualify under Requirement 5 on the next sheet.

**APPLICANT'S OWN STATEMENT**

This is to certify that I, \_\_\_\_\_ am the holder of \_\_\_\_\_

Full Name License

\_\_\_\_\_ issued in \_\_\_\_\_ by \_\_\_\_\_. This license was originally issued on \_\_\_\_\_

License No. Year Jurisdiction

\_\_\_\_\_. \_\_\_\_\_

Month / Day / Year Signature of Applicant

**STATEMENT TO BE COMPLETED BY LICENSED HIGH-PRESSURE BOILER OPERATING ENGINEERS**

This is to certify that we know \_\_\_\_\_ to be the holder of \_\_\_\_\_

Full Name of Applicant Submitting Application

\_\_\_\_\_ issued in \_\_\_\_\_ by \_\_\_\_\_

License License No. Year Jurisdiction

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Signature of High-Pressure Boiler Engineer Index No. License No.

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Signature of High-Pressure Boiler Engineer Index No. License No.

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Signature of High-Pressure Boiler Engineer Index No. License No.

**SEE INSTRUCTIONS ON NEXT SHEET**

**KEEP THIS PAGE FOR YOUR RECORDS. DO NOT RETURN WITH COMPLETED LICENSE APPLICATION.**

APPLICATION FOR LICENSE EXAMINATION  
HIGH PRESSURE BOILER OPERATING ENGINEER

**(Local Law No. 33 of 2007 as Amended)**

**READ CAREFULLY BEFORE FILLING OUT APPLICATION ON ATTACHED SHEET**

This is NOT an application for a City position. It is an application for an examination for a High-Pressure Boiler Operating Engineer License. Possession of this license qualifies the holder to operate boilers that carry a pressure of more than 15 pounds of steam per square inch (psig) and are rated in excess of 10 hp, or if such boilers produce hot water, at a pressure of 160 psig or at a temperature over 250 degrees Fahrenheit. Names of successful candidates in the license examination will be submitted to the New York City Department of Buildings for consideration for issuance of the license. Persons who are successful in passing the examination must file an application for the license with the Department of Buildings.

**Print or Type** the requested information fully and accurately, giving exact names, dates and addresses. Any false statement will result in disqualification.

**APPLICATIONS:** Issued during the filing period, during the normal hours of business of the Human Capital – Application Unit, and are available in the Application Center at 2 Lafayette Street, 17<sup>th</sup> Floor, New York, New York 10007 and at 210 Joralemon Street, 4<sup>th</sup> Floor, Brooklyn, NY 11201 locations. Applications are also available online at the DCAS website at <http://www.nyc.gov/html/dcas/html/employment/license.shtml>. Completed applications must be postmarked no later than the last date of the filing period and mailed to DCAS Application Unit, 1 Centre Street, 14<sup>th</sup> Floor, New York, New York 10007.

The General Regulations for License Examinations of the New York City Department of Citywide Administrative Services apply to all license or certification examinations given by the Human Capital – Application Unit, and are available in the Application Center at 2 Lafayette Street, 17<sup>th</sup> Floor, New York, New York 10007 and at 210 Joralemon Street, 4<sup>th</sup> Floor, Brooklyn, NY 11201 locations. Applicants must consult the General Regulations for License Examinations and the specific information contained in this Application for License Examination, and shall be responsible for knowledge of their contents. Keep a copy of all pages of this Application for License Examination for your records.

**REQUIREMENTS:** Applicants must meet the following qualification requirements at the time of applying for this examination:

1. Be at least 18 years of age; **and**
  2. Be able to read and write the English language; **and**
  3. Have been employed as a fireman, oiler, general assistant, journeyman boiler maker or machinist under the direct and continuing supervision of a licensed high-pressure boiler operating engineer in the City of New York for a period of five years of the seven years immediately preceding the date of this application\*; **or**
  4. Have received a degree in mechanical engineering from an accredited school or college recognized by the New York State Department of Education and have one year's experience within the 2 years immediately preceding the close of the filing period for this examination in the operation and maintenance of high-pressure boilers under the direct and continuing supervision of a licensed high-pressure boiler operating engineer in the City of New York; **or**
  5. Have been a holder for a period of at least four years of a certificate as engineer issued by a board of examining engineers duly established and qualified pursuant to the laws of the United States or any state or territory thereof, or a certificate as a marine engineer issued by the United States Coast Guard, and have had one year's experience in the City of New York in the operation and maintenance of stationary high-pressure boiler plants under the direct and continuing supervision of a licensed high-pressure boiler operating engineer within the seven years immediately preceding the date of this application; provided that the applicant shall have filed with this application a signed statement that (s)he is the person named in said certificate together with the supporting signed statements by three licensed high-pressure boiler operating engineers employed in the City of New York at the time of making of such signed statements; **or**
  6. Have direct and continuing supervision, care, operation, and maintenance over a steam generating plant of a governmental building, having boilers of 150 or more hp., for a period of five years immediately preceding the date of this application, and have had in addition one year's experience on high-pressure boilers under the direct and continuing supervision of a licensed high-pressure boiler operating engineer in the City of New York, within the seven years immediately preceding the date of this application; **or**
  7. Have successfully completed as a registered apprentice an approved training program of at least two years recognized by the New York State Apprenticeship Council, and have had at least three years experience in the City of New York in the operation and maintenance of high-pressure boilers under the direct and continuing supervision of a licensed high-pressure boiler operating engineer within the seven years immediately preceding the date of this application.
- \* An applicant for a high-pressure boiler operating engineer license who is employed in a fossil fuel production plant located in the Rockaway Peninsula area of Queens county may submit satisfactory proof establishing that the applicant has obtained at least five years experience within the seven years preceding the date of the application which shall include at least two years of experience obtained during employment under the direct and continuing supervision of a licensed high-pressure boiler operating engineer in a steam generating plant located outside of the city of New York but within the state of New York that is owned and operated by a licensed public utility company, and shall also include a separate period of at least three years of experience obtained during employment as a fireman, oiler, general assistant, journeyman, boiler-maker or any comparable position as approved by the commissioner, in such steam generating plant

For all experience submitted: attach a copy of your W-2 form for each of the required years of experience listed on the application

**DEFINITION:** For the purpose of this license, a high-pressure boiler is a boiler that carries a pressure of more than 15 pounds of steam per square inch and is rated in excess of 10 hp., or if such boiler produces hot water at a pressure of 160 psig or at a temperature of over 250 degrees F.

SCOPE OF EXAMINATION: The examination will consist of a written test of the multiple-choice type and a practical-oral test. The written test will appraise candidates' knowledge of the operation, maintenance and repair of high-pressure steam boilers, engines, pumps, turbines and their appurtenances, and knowledge of the Industrial Code Rule 4, Boilers, issued by the New York State Department of Labor, and its provisions regarding low pressure boiler operations.

The practical-oral test will be given to those candidates who pass the written test. The practical-oral test may be held in a high-pressure boiler plant and will appraise candidates' knowledge of the operation and maintenance of high pressure boilers, accessories, pumps, compressors, and electrical and auxiliary equipment. Candidates must attain a score of at least 70% in each test in order to qualify for the license.

FEE: \$200.00 Payment must be by **money order only** made payable to **DCAS (EXAMS)** at the time of filing the application for this examination. Checks and cash will not be accepted. Retain your money order receipt as proof of filing. This fee does not include the fee for the issuance of the High Pressure Boiler Operating Engineer's License by the Department of Buildings.

This fee shall entitle the candidate to one written test and, if a passing mark is obtained, to one practical-oral test. A candidate will be permitted to take three practical-oral tests on the basis of passing one written test, provided the application for each additional practical-oral test is filed no later than two years from the date of the written test. A fee of \$220.00 for each additional practical-oral test shall be paid at the time of filing the application.

Refunds will be made only in accordance with Regulation L.5.3 of the General Regulations for License Examinations.

**The City of New York**  
**Department of Citywide Administrative Services**  
**Edna Wells Handy, Commissioner**