



**Board of Standards
and Appeals**

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MEENAKSHI SRINIVASAN
Chair/Commissioner

ANNOUNCEMENT CITY PLANNING NOTIFICATION

Please be advised that, effective March 5, 2007, instructions for notification to the Department of City Planning have changed.

Rather than providing two (2) copies of applications to Christopher Holme, BSA liaison at City Planning, applicants should now provide one (1) copy to Mr. Holme and one (1) copy to the applicable borough office director at City Planning. This change will help ensure a more efficient review of the applications by City Planning.

The current addresses of the City Planning borough office directors and Christopher Holme is as follows:

Ms. Edith Hsu-Chen
Director, Manhattan Office
Department of City Planning
22 Reade Street, 6W
New York, NY 10007-1216

Ms. Carol Samol
Director, Bronx Office
Department of City Planning
One Fordham Plaza, 5th Fl.
Bronx, NY 10458-5891

Ms. Purnima Kapur
Director, Brooklyn Office
Department of City Planning
16 Court Street, Rm. 705
Brooklyn, NY 11241-0103

Mr. John Young
Director, Queens Office
Department of City Planning
120-55 Queens Boulevard, Rm. 201
Kew Gardens, NY 11424

Mr. Len Garcia-Duran
Director, Staten Island Office
Department of City Planning
130 Stuyvesant Place, 6th Floor
Staten Island, NY 10301-2511

Mr. Christopher Holme
Zoning & Urban Design Division
Department of City Planning
22 Reade Street, 3N
New York, NY 10007-1216

We appreciate your complying with this notification change. If you have any questions, please contact Jeff Mulligan, Executive Director, at 212-386-0075.