



Shari C. Hyman
Commissioner and Chair

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June 8, 2012

COMMISSION DIRECTIVE

Dear Licensee or Registrant:

YOU MUST RESPOND TO THIS DIRECTIVE. Failure to submit waste survey information to the Department of Sanitation is a violation of the Commission's rules, and will subject you to a fine. (*See*, Title 17 Rules of the City of New York, Section 1-09).

A survey form accompanies this Directive. You are required to complete the form by supplying information about collection and disposal of refuse, construction and demolition debris, landscaping material, and recyclables. Enclosed are: the paper form with instructions and a return envelope; or an electronic formatted form (compact disk or diskette) with a return envelope; or an email-attached electronic formatted form.

The survey form must be completed and returned to the Department of Sanitation in the envelope provided or by email no later than **JUNE 30, 2012**. **YOU MUST COMPLETE AND RETURN THIS FORM. IF YOU HAD NO REPORTABLE TONNAGE FOR THE PERIOD JULY 2011 THROUGH DECEMBER 2011, INDICATE IN WRITING THAT YOU HAD NO REPORTABLE TONNAGE FOR THE PERIOD.**

If you have any questions regarding any aspect of this Directive call **Shirley Lau of the NYC Department of Sanitation at (646) 885-4811.**

This survey is being conducted as part of New York City's Solid Waste Management Study. The data you supply is a vital part of the study and will be used in formulating the City's comprehensive solid waste management plan. Thank you in advance for your cooperation.

Sincerely,

A handwritten signature in black ink that reads "Shari C. Hyman". The signature is written in a cursive style.

Shari C. Hyman
Commissioner and Chair

Enclosure

**BUSINESS INTEGRITY COMMISSION
SOLID WASTE/RECYCLING SEMI-ANNUAL REPORT**

Company Name		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Any questions contact: Shirley Lau 646-885-4811 </div>	BIC License TW #:
Address			
State/Zip Code			<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Reporting Period July-Dec.'11 </div>
Phone Number:		<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Department of Sanitation 125 Worth Street Room 732 - Attn: Shirley Lau New York, New York 10013 </div>	<div style="border: 1px solid black; padding: 5px; display: inline-block;"> Type of Business </div>
Fax Number:			
Contact Person:			
E-Mail Address:			

MATERIAL COLLECTED FROM:

Collected Material	Total for 6 Mths. Tons	Bronx Tons	Bklyn Tons	Manhattan Tons	Queens Tons	Staten Isl. Tons	New Jersey Tons	Long Isl. Tons	Westchester Tons	Other Tons
(Putrescible) Mixed Solid Waste										
Mixed Construction & Demo.										
Corrugated Cardboard										
High Grade Paper										
Mixed Paper										
Metal Cans, Glass, Plastic										
Landscape Clippings, Grass, Leaves, Twigs										
Other (specify)										
Other (specify)										
Input Grand Total										

Prepared By (Print) _____

Prepared By (Signature) _____

Date Submitted: _____

